



MINUTES
CHARLES URBANIZED AREA METROPOLITAN PLANNING
ORGANIZATION
TECHNICAL ADVISORY COMMITTEE (TAC)
July 21, 2016 AT 9:00 AM
2ND FLOOR, BOARDROOM
SEED CENTER
4310 RYAN ST., LAKE CHARLES, LOUISIANA, 70605

TECHNICAL ADVISORY COMMITTEE:

Tim Conner (CPPJ) (Chair)
John Cardone (City of Lake Charles) (Vice Chair)
Todd Landry (DOTD District 7)
Heath Allen (LC Regional Airport)
Donald Brinkman (Port of Lake Charles) (Proxy was Nick Pestello)
Gary Williams (City of Westlake Public Works)
Mary Bass-Fontenot (Calcasieu Parish School Board)

IMCAL STAFF:

Cheri Soileau (Executive Director/MPO Director)
Walter Council (Transportation Planner III)
Ben Magallon (Transportation Planner II)
Megan Romero (Safety Coalition Coordinator)

GUESTS:

Mike Huber (City of Lake Charles Planning Department)

ROLL CALL

Mr. Tim Conner called the meeting to order. Mr. Walter Council stated there was a quorum

I. Review and Adoption of Minutes from Previous Meetings (May 19, 2016 and March 17, 2016)

Both meetings' minutes were approved by voice vote of the committee, with none opposed.

II. Old Business

A. INFORMATION ONLY: MPO Project Call Update.

Mr. Ben Magallon presented project call information via TV monitor. Tim Conner inquired if a resolution, regarding project calls, will need to state that a matching amount will be part of the funding source. Ms. Cheri Soileau explained the resolution illustrates to concerning entities and stakeholders the MPO's commitment and support. Mr. Magallon added that U.S. DOT wants to see that local entity will follow through and tax dollars can be used efficiently.

B. INFORMATION ONLY: Complete Streets Advisory Commit and TAC Membership

- Mr. Magallon relayed the GO Group's request for inclusion in the Complete Streets Advisory Committee (CSAC). However, Matt Young is a current member of the Go Group, but also represents Eastern Municipalities of the Lake Charles Urbanized Area in the CSAC. Essentially, Mr. Magallon inquired about the need for additional representation in the CSAC, or sufficiency of diverse stakeholders on the committee.
- Ms. Soileau and Ms. Fontenot mentioned interest in a transit representative added to CSAC and the TAC. Ms. Soileau cautioned making the committee too large, with presently 12 CSAC members.
- Mr. Magallon and Mr. Landry suggested the next CSAC meeting have members express their level of interest, plus reiterate the function and needs for the committee, and report back to the TAC. Mr. John Cardone and Mr. Conner advised staff to decide who should be on CSAC, report back.
- Mr. Council inquired about TAC's membership increasing 8 to 9, with the addition of Ms. Fontenot, plus the new threshold for a quorum. Mr. Landry and Mr. Conner advised a quorum should be 5 out of 9 members present at a meeting. TPC must approve amended By-laws that reflect these changes.

III. New Business:

A. FOR DISCUSSION: Regular STP<200K Project Updates at TAC Meeting

- Ms. Soileau recommended at future TAC meetings for the Project Sponsor or designated TAC representative to update the TAC on the progress of STP<200K projects.
- Mr. Conner and Mr. Landry advised staff to email Project Sponsor or designated TAC representative, prior to regular meetings, about the STP<200K projects that should be presented.

B. INFORMATION ONLY: Governor's Task Force on Transportation Infrastructure Investment

- Ms. Soileau explained the meeting to be held in the SEED Center Conference Room on Tuesday, September 13, 2016, 10 am – 1 pm, that will assemble LaDOTD Secretary Shawn Wilson, along with an array of stakeholders. The Task Force meeting will include an MPO presentation on the status of regional projects, followed by a diverse 4 - person stakeholder panel discussion, and a Q & A session.

- Southwest LA Economic Development Alliance will be co-hosting with the MPO
- The Task Force will be moving around the state to dialogue with other regions.
- Ms. Soileau requested TAC members consider names of stakeholders for the 4-person panel, who could talk cogently about the region's transportation and economic status and future impacts. She added that the panel should have a unified message
- It was agreed to host a Joint TAC/TPC meeting on Thursday, August 18, 2016, with time to TBD.


C. INFORMATION ONLY: Mr. Conner shared that Connie Betts of LaDOTD was appointed a contact person for Calcasieu Parish's transportation needs, after meeting with Secretary Wilson and Deputy Secretary Eric Kaviloda.

III. Adjournment

Meeting was adjourned by voice vote of the committee, with none opposed.



Tim Conner
Chair



Cheri Soileau
Executive/MPO Director