



MINUTES
LAKE CHARLES URBANIZED AREA METROPOLITAN PLANNING
ORGANIZATION
TECHNICAL ADVISORY COMMITTEE (TAC)
January 19, 2017 AT 9:00 AM
2ND FLOOR, BOARDROOM
SEED CENTER
4310 RYAN ST., LAKE CHARLES, LOUISIANA, 70605

MEMBERS PRESENT (QUORUM):

Tim Conner (CPPJ) (Chair)

John Cardone (City of Lake Charles) (Vice Chair) (Proxy was Mister Edwards from City of Lake Charles)

Todd Landry (DOTD District 7)

Mike Daigle (City of Sulphur Public Works)

Mary Bass-Fontenot (Calcasieu Parish School Board)

Dan Broussard (LaDOTD State Planning Section) (Non-Voting Member)

IMCAL STAFF:

Walter Council (Transportation Planner III)

Benjamin Magallon (Transportation Planner II)

Megan Romero (Safety Coalition Coordinator)

J.D. Allen (MPO Consultant)

GUESTS:

Mike Huber (City of Lake Charles Planning Department)

Dawn R. Sholmire (LaDOTD)

James Geihlsler (CSRS)

Jillian Brooks (City of Lake Charles Transit)

Al Hoover (City of Lake Charles Transit)

Roll Call

Mr. Tim Conner called the meeting to order. Mr. Walter Council stated there was a quorum

- I. **FOR ACTION: Change to Current Agenda.** Staff requested, to avoid a conflict of interest with MPO Consultant J.D. Allen in attendance, to move agenda discourse on “Old Business, sub-Section A” and “New Business, sub-Section D” to the end of the meeting for discussion. This will allow Mr. Allen to consult on other topics, but

leave when these sections are being discussed. Ms. Mary Bass-Fontenot motioned, seconded by Mr. Landry. Motion carried unopposed.

II. FOR INFORMATION: 2017 Dates for Scheduled TAC Meetings, 9 am – 11 am. Mr. Council presented the regularly scheduled meeting dates for 2017.

III. Review and Adoption of Minutes from Previous Meeting (November 17, 2016) Mr. Landry motioned to accept the minutes, seconded by Mr. Mike Daigle. Motion carried unopposed.

IV. Old Business

A. FOR ACTION: I-210 Bridge Regional Traffic Study Consultant Selection.

Mr. Conner explained that staff was seeking recommendation for TPC to approve Neel Schafer, Inc, after being scored and selected by several relevant stakeholders as the consultant to conduct the I-210 Bridge Regional Traffic Study.

- Ms. Fontenot motioned to recommend Neel Schafer, Inc as the consultant for the I-210 Bridge Regional Traffic Study, seconded by Mr. Conner. Motion carried unopposed.

B. FOR DISCUSSION: TIP Updates for STP<200K and Non-STP<200K Projects. Mr. Council stated there were no major STP<200K updates. Mr. Council asked the committee to determine the Responsible Charges for non-STP<200K projects.

- Mr. J.D. Allen and Ms. Dawn Sholmire explained that all the non-STP<200K projects were LaDOTD managed, and the monthly letting list would have the Project Manager's name.
- Mr. Landry stated that he has requested updated information, and will provide to Mr. Council before upcoming TAC meetings.

C. FOR INFORMATION: HSTP/Transit and Lake Charles Transit Service Plan. Mr. Council stated that staff is accepting requests for letters of support for transit providers and agencies. Staff will send the providers and agencies a letter of support for the FTA Grant applications. They will add this to their applications that are due February 1, 2017.

D. FOR INFORMATION: EPA's Advance Program's Southwest Louisiana Air Quality Task Force. Mr. Council relayed that the first new meeting in several months, will be held on January 24, 2017. The Air Quality Task Force stakeholders will be provided a list of potential tasks that other Advanced Programs have implemented to see if feasible for their particular organization or jurisdiction.

E. FOR INFORMATION: The Governor's Task Force for Transportation Infrastructure Investment. Mr. Council noted some actionable suggestions from the task force: \$700 million increase for LaDOTD; special permit fees for

commercial trucks and increased vehicle registration fees for bridge improvements, aviation fuel tax, tolling, and public private partnerships.

- Mr. Allen stated that the Governor has not finish reviewing, and needs to work with the legislature to finalize any actionable suggestions.
- Mr. Dan Broussard noted that \$700 mill will almost double funds that LaDOTD receives annually.
- Members noted public private partnerships funding mega-projects.

V. New Business

A. FOR ACTION: Request for recommendation of MTP Amendment I in MTP 2040, and as Resolution #2104. Mr. Benjamin Magallon explained that these 19 projects selected from the Project Call would be added to the MTP.

- Mr. Conner motioned, seconded by Ms. Fontenot. Motion carried unopposed.
- In accordance with the document update procedures, as an amendment change comprising planned projects of regional significance, staff conducted the mandated 14-day Public Review and Hearing period on 1/10/17.

B. FOR ACTION: Request for recommendation of TIP Amendment IX in FY 2015-18, and as Resolution #2105. Mr. Conner explained TIP Amendment IX comprises 5 projects for engineering and environmental phases for the Calcasieu Transit Initiative.

- Mr. Allen explained these will be illustrative projects.
- Mr. Conner motioned, seconded by Mr. Landry. Motion carried unopposed.
- Staff explained the project phases will be 100% locally funded.
- In accordance with the document update procedures, as an amendment change in planned projects of regional significance, staff conducted the mandated 14-day Public Review and Hearing period on 1/10/17.

C. FOR ACTION: Request for recommendation to update the MPO Consultant Selection process document, including setting the Disadvantaged Business Enterprise (DBE) participation at 6% for MPO projects. Mr. Ben Magallon stated that 6% is a goal, and somewhat of a mid-range target.

- Ms. Sholmire explained that the federal government will periodically conduct a Title VI review, and suggested staff send a formal notice and request to LaDOTD for their assessment of the document.
- Mr. Broussard stated that once TPC approves the updated document, LaDOTD will need to provide endorsement. These consultant selection procedures are specifically for environmental and design phase work, not engineering or construction activities. The consultant selection process is advertising for qualification based professional services, not bidding.
- Mr. Conner motioned to defer recommendation of the MPO Consultant Selection process and 6% DBE goal until the MPO Director Ms. Cheri

Soileau is available to discuss it and provide the TAC additional time for review document, seconded by Ms. Fontenot. Motioned carried unopposed.

D. FOR ACTION: Request for recommendation to approve a new scope for federally required, regular Long Range Transportation Plan update. Mr. Conner and Mr. Magallon explained that the document will include locations in Calcasieu Parish, parts of Cameron Parish and particularly areas outside the urbanized boundary expected to experience significant growth. The difference between this document and the current one is there will be a clear delineation between analysis within the urbanized boundary and outside it in this study.

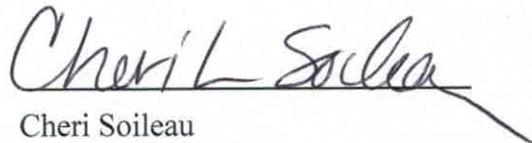
- Mr. Broussard inquired about funding for the plan, since typically LaDOTD and the MPO split the cost. He reiterated that LaDOTD can only fund the urbanized portion of the study, with non-urbanized areas unable to be covered through the UPWP or STP<200K programs. Mr. Landry agreed for additional dialogue regarding financing of the study.
- Ms. Sholmire expressed that the scope should say "plus additional" in regards to non-urbanized areas.
- Mr. Conner motioned that the MPO refine the document and funding aspects of the study, seconded by Mr. Landry.

V. Adjournment

Ms. Fontenot motioned to adjourn, seconded by Mr. Mister Edwards.



Tim Conner
Chair



Cheri Soileau
Executive/MPO Director