



MINUTES
LAKE CHARLES URBANIZED AREA METROPOLITAN PLANNING
ORGANIZATION
TRANSPORTATION POLICY COMMITTEE (TPC)
March 1, 2017 AT 9:00 AM
2ND FLOOR, BOARDROOM
SEED CENTER
4310 RYAN ST., LAKE CHARLES, LOUISIANA, 70605

MEMBERS PRESENT (QUORUM):

Mayor Christopher Duncan (City of Sulphur) (Chair)
Mayor Randy Roach (City of Lake Charles) (Vice Chair)
Mayor Bob Hardey (City of Westlake)
Wes Crain (Calcasieu Parish Police Jury)
Todd Landry (DOTD District 7)

MEMBERS PRESENT (QUORUM):

Carlos McCloud (FHWA)

IMCAL STAFF:

Cheri Soileau (Executive/MPO Director)
Walter Council (Transportation Planner III)
Ben Magallon (Transportation Planner II)

IMCAL STAFF:

Mary Stringfellow (FHWA)

Roll Call

Mayor Christopher Duncan called the meeting to order. Mr. Walter Council reported a quorum was present.

I. Review and Adoption of Minutes from Previous Meeting (January 25, 2017)

Mr. Wes Crain motioned to accept the minutes, seconded by Mayor Bob Hardey. Motion carried unopposed.

II. FOR ACTION: 2017 Dates for Scheduled TPC Meetings, 9 am – 11 am. Ms.

Cheri Soileau explained that as a result of the increase in MPO projects in the pipeline this year, staff communicated with TPC Chair Mayor Chris Duncan,

suggesting the TAC and TPC meet once a month for the remainder of 2017. For TPC, it is suggested maintaining the same schedule, which is the 4th Wednesday of the month, 9 am – 11 am. The committee was in agreement.

III. Old Business

A. FOR ACTION: Request for approval to update the MPO Consultant Selection process document, including setting the Disadvantaged Business Enterprise (DBE) participation at 6% for MPO projects. Ms. Soileau, requested, after TAC recommendation at the 2/23/17 meeting, TPC approval of the MPO Consultant Selection process, along with a DBE participation requirement of 6%.

- Ms. Mary Stringfellow explained that MPOs typically use between 5% - 10%.
- Mayor Randy Roach motioned to change document language that makes DBE participation 6% or higher, seconded by Mr. Crain. Motion carried unopposed.
- Mayor Chris Duncan motioned to accept new changes to MPO Consultant Selection process, seconded by Mr. Crain. Motion carried unopposed.

B. FOR ACTION: Request to approve a new scope for federally required, regular Long Range Transportation Plan (LRTP) update. Ms. Soileau requested, after TAC recommendation at the 2/23/17 meeting, TPC approval of the Request For Qualifications (RFQ) and scope of services for the LRTP. The LRTP is also known as the Metropolitan Transportation Plan (MTP).

- Ms. Soileau wanted to make sure freight movement, ports, and airports were highlighted in the plan. Also, need to include rational and attainable performance measures.
- Mr. Ben Magallon mentioned that 14 criteria will be used to help with performance measures. Ms. Stringfellow added that staff should evaluate the LaDOTD version of the document for updates
- Mayor Roach motioned, seconded by Mr. Todd Landry. Motion carried unopposed.

C. FOR INFORMATION: TIP Project Updates.

- LaDOTD requested the consultant for Westlake's John Stine Road attend meeting the previous TAC meeting on 2/23/17.
- Meyer and Associates, Inc, the consultant on the project, informed TAC that the documentation was delayed because of new deliverables requested by LaDOTD, but would be sent to them before the 3/17/17 deadline.

D. FOR INFORMATION: HSTP/Transit and Lake Charles Transit Service Plan.

- Mr. Council explained that after the last TPC Meeting on 2/23/17, where Ms. Jacqueline Greene Calcasieu Council on Aging spoke coordination the committee requested staff convened a special

meeting to tackle the topic more intensely. A special HSTP/Transit meeting was held on 2/21/17.

- Staff listed use of a FTA coordination guideline document, 211 dispatch, and integrating with additional local human/social service agencies, businesses, and non-profits as the main steps to improve efficiency of service and cut costs.
- Mayor Roach mentioned that Lake Charles Transit is moving forward with a service plan RFQ, consisting of a section on regional transit. He requested that the upcoming HSTP/Transit meeting, on 3/20/17, discuss regional transit planning for public and private vehicles.

E. FOR INFORMATION: Governor's Task Force for Transportation

Infrastructure Investment. Ms. Soileau explained, at the 1/25/17 TPC meeting, the Governor's Task Force for Transportation Infrastructure Investment released their final report. Staff had created a summary brief of the document.

- Mayor Roach encouraged staff to monitor Louisiana's legislative transportation committee sessions on the internet. Staff needs to contact LaDOTD to convene an I-10 bridge meeting, addressing concerns on the status of litigation and any other aspects impacting the bridge's construction.
- Mr. Landry noted that design work and a navigation assessment on ship clearance were already underway.
- Ms. Soileau agreed, a new public meeting is needed to have a consistent message among the general public, agencies, elected officials, etc.

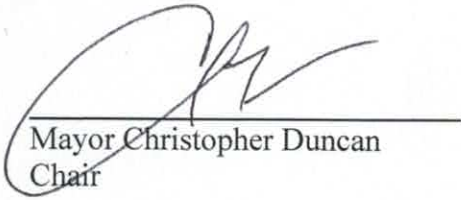
IV. New Business

A. FOR REVIEW: FY 2017-18 Unified Planning Work Program (UPWP). Ms. Soileau explained that the TAC was still reviewing the FY 2017-18 UPWP, and asked TAC to offer any feedback. The document provides a description of the planning work and funding allocation to each task staff will conduct over the fiscal year. In accordance with the document update procedures, as an amendment to the UPWP, it requires a 14-day Public Review and Hearing period, which staff will initiate on 3/7/17.

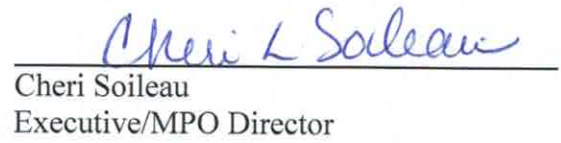
B. FOR REVIEW: I-10 bridge joint repair to the TIP FY 2015-18. Mr. Council shared that staff is requesting TPC review of a draft update to add I-10 bridge joint repair project (H.012823) to FY 17 of the TIP as Amendment X. It will be added to the TIP in the construction phase at a cost of \$12 million, using National Highway Performance Program (NHPP) funds at a 100% federal share. In accordance with the document update procedures, as an amendment to the TIP, it requires a 14-day Public Review and Hearing period, which staff will initiate on 3/7/17

V. Adjournment

Mr. Crain motioned to adjourn, seconded by Mayor Roach. Motion carried unopposed.



Mayor Christopher Duncan
Chair



Cheri Soileau
Executive/MPO Director