

MINUTES

FEBRUARY 20, 2020, 9 – 11 AM, SEED CENTER, 2ND FLOOR, ROOM B/C, LAKE CHARLES, LA

TPC MEMBERS PRESENT (QUORUM)

Wes Crain (Calcasieu Parish)
Mayor Mike Bob Hardey (City of Westlake)
Mayor Mike Danahay (City of Sulphur)
Don Duberville (DOTD-District 7)
Carlos McCloud (FHWA La Regional Representative) (Non-Voting Member)

TAC MEMBERS PRESENT (QUORUM)

Stacy Dowden (Chair)
Nick Pestello (Port of Lake Charles) (Vice Chair)
John Cardone (City of Lake Charles) (Chair)
Don Duberville (DOTD – District 7)
Kevin Melton (Chennault International Airport)
John S. Allen (City of Westlake)
Dawn Sholmire (LaDOTD State Planning Section) (Non-Voting Member)
Casey Lewis (LaDOTD Rural Transit) (Non-Voting Member)

LCMPO STAFF

Walter Council (LCMPO Transportation Planner)
Antonio Carriere (LCMPO Transportation Planner)

GUESTS

Cindi Richard (City of Lake Charles)
Butch Babineaux (Fenstermaker)
John Bruce (Calcasieu Parish Police Jury)

1. OPENING

A. Roll Call

Mr. John Cardone called the meeting to order. Mr. Walter Council stated there was a quorum.

B. Minutes from TAC Meeting (1/23/20)

Mr. Don Duberville motioned to approve, seconded by Mr. Nick Pestello. Motion approved unopposed.

C. Minutes from TPC Meeting (1/29/20)

Mayor Bob Hardey motioned to approve, seconded by Mayor Mike Danahay. Motion approved unopposed.

D. Opportunity for Public Comments or Questions

There were no public comments.

E. Agenda Addendum

Mr. Council made request for an agenda addendum, consisting of adding LCMPO Bylaw amendment to New Business, section A.

- TAC's Mayor Bob Hardey motioned, seconded by Mayor Danahay.

2. OLD BUSINESS

A. Unified Planning Work Program (UPWP) FY 2020-21

Mr. Council LaDOTD is requesting only a draft update of the UPWP FY 2020 -21 by March 1, 2020.

- The final deadline for TAC recommendation and TPC adoption, along with submission of the new UPWP to LaDOTD is before June 1, 2020.
 - Final FTA/FTA Regional PL funding allocations for UPWP FY 2020-21 will be provided to the MPO staff to insert in the UPWP tables before June 2020.
 - Mr. J.D. Allen said there will be some additional language already authorized by LaDOTD that covers MOU between DOTD, transit agencies and Performance Measures.
 - Ms. Dawn Sholmire noted there will be LaDOTD and FHWA review of the draft UPWP FY 2020-21.
- Regarding current UPWP FY 2019-20, Mr. Council provided a table showing how a breakdown on funding, including federal and local split, as well as anticipated unused federal funding for the MPO by the end of fiscal year, June 30, 2020, which was \$175,000.
 - Mr. Allen typically there is a form of carryover of funds from the previous fiscal year to the next.
 - Mr. Allen added that for the current UPWP FY 2019-20 has no federal funds available to conducts any studies, because no excess local match this fiscal year. Typically, local funds should be setup either with local funds already collected or jurisdictions are able to come up with matching funds.
 - Ms. Sholmire noted that Special Projects section of the UPWP is where LCMPO would indicate any transportation related studies.
 - Ms. Sholmire indicated excess funding from Louisiana MPOS is all part of LaDOTD's operating expenses. The excess funds are put into a pot, and MPOs can make a case to use some of those funds.

- Mr. Council noted that staff recommends using funding from UPWP 2020-21 for potential. He provided a list of potential options via Powerpoint and received feedback
 - Bike/Ped – No major comments
 - Freight – Mr. Allen emphasized growth as a reason to support freight plan. EX: The interaction between rail and port.
 - Carlos McCloud thanks staff for looking at rice/sugar for FTOT tool. The freight concept can be spread over 2 -3 UPWP fiscal years. Start off by looking at assets. The 2045 MTP identified some pass-through traffic with the ability to tell that story. After looking at inventory, consider at mobility plan.
 - Congestion – Mr. McCloud noted this would be more of a system analysis, travel demand model related, and examination chokepoints.
 - SOWELA – No major comments.
- Mr. Allen indicated you can find a ballpark cost of projects based on the scope.
- Next steps include continuing collaboration and discussion with TAC/TPC.

B. STP<200K Projects for TIP FY 2019-22

Mr. Council provided copies of the tables pertaining to monitoring STP<200K funding, along with showing interactive map.

- No new updates from Responsible Charges

3. NEW BUSINESS

A. LCMPO By-Laws

Mr. Council requested TPC to amend the Non-Voting Members name section of the bylaws, by changing “DOTD Rural Transit” to “DOTD Public Transit”.

- Per LCMPO Bylaws, staff introduces requested amendment to TPC at one meeting, then proceeding meeting TPC (1/25/20) can vote to adopt the bylaw amendment.
- Mr. Casey Lewis noted that this should reflect the section name in LaDOTD.

B. Project Call Preparation for TIP FY 2023-26 Using STP<200K funds

Mr. Council provided tables of the 2045 MTP fiscally constrained projects, which will be the main source for jurisdictions (Westlake, Sulphur, Lake Charles, and Calcasieu Parish), when determining which likely projects will be in the TIP FY 2023-26.

- Ms. Sholmire indicated jurisdictions can already begin to develop Stage 0s for projects they want to see in the TIP 2023-26, even before the Project Call process is complete.
 - Actually, LCMPO jurisdictions can currently list future projects in the current TIP FY 2019-22 as information only
 - Project call is good to go ahead and complete and have ready for 2023.
 - Essentially be proactive, instead of reactive.
 - Work on engineering, design, ROW, etc.
- Mr. McCloud noted still need to be involved at early stages. Regionally significant projects are required to be listed in the TIP, even if 100% locally funded.
- Mr. Council will get copy of Project Call prioritization information to help TAC/TPC to review projects.
- Next steps are continuing to review projects and consider a time frame to conduct a Project Call.

C. Regional Safety Coalition

Mr. Council presented a Powerpoint regarding Regional Safety Coalition

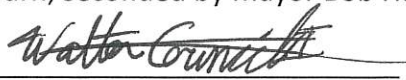
- The Infrastructure and Operations section of the Regional Safety Coalition is pertinent to enhancing safety conditions through infrastructure enhancement and make projects eligible for funding.
 - Other MPOs utilize their TAC committees to bringing it together similar stakeholders, but also helps reduce duplication of efforts among agencies.
 - Staff would like to showcase this aspect to both the TAC and TPC, then moving forward suggest having I/O on the agenda for most TAC meetings
- Feedback from TAC/TPC included the following:
 - Concern about the length of time it takes to get approval.
 - Review process takes quite a while to obtain funding.
 - Mr. McCloud noted this is data driven process, but reiterated reimbursement program makes it somewhat difficult to develop.
 - Mr. Allen mentioned start looking at the data.
 - Mr. Council will send Powerpoint to TAC and TPC.

A. ADJOURNMENT

Mr. Don Duberville motioned to adjourn, seconded by Mayor Bob Hardey.



Wes Crain
Chair



Walter Council
Transportation Planner III