

November 27, 2024
2024206/DOTD-3

Sarah Moss
Statewide Planning Engineer
Louisiana Department of Transportation and Development
Transportation Planning Section
PO Box 94245
Baton Rouge, LA 70804-9245

RE: FY 2024-25 UPWP Administrative Modification #2024-25-01, Record of Change #2
State Project #H.972501.1; Federal Project #H972501

Dear Ms. Moss,

Below is Administrative Modification #2024-25-01, Record of Change #2 to the Lake Charles Metropolitan Planning Organization’s (LCMPO) FY2024-25 Unified Planning Work Program (UPWP). The modification does not affect the allocated FY2024-25 Federal Highway Administration (FHWA) funding approved by the LCMPO Transportation Policy Committee in Resolution 2023-24-05; however, funds have been redistributed among tasks.

Change from:

LAKE CHARLES METROPOLITAN PLANNING ORGANIZATION (LCMPO) FY2024-25 FHWA TASK BUDGET				
UPWP Task	Description	Total Budget	FHWA PL 80%	Local Match
E-1	Administration	\$120,000	\$96,000	\$24,000
E-2	General Development and Comprehensive Planning	\$95,000	\$76,000	\$19,000
E-3	Transportation Improvement Program	\$50,000	\$40,000	\$10,000
E-4	Safety	\$24,664	\$19,731	\$4,933
E-5	Long Range Transportation Plan/ Metropolitan Transportation Plan	\$50,000	\$40,000	\$10,000
E-6	Public Participation	\$20,000	\$16,000	\$4,000
E-7	Systems Planning	\$125,000	\$100,000	\$25,000
TOTAL		\$484,664	\$387,731	\$96,933
COMPLETE STREETS				
E-8	Complete Streets Planning	\$24,365	\$24,365	\$0
TOTAL		\$24,365	\$24,365	\$0
LCMPO AND CS TOTALS		\$509,029	\$412,096	\$96,933

Change to:

LAKE CHARLES METROPOLITAN PLANNING ORGANIZATION (LCMPO) FY2024-25 FHWA TASK BUDGET				
UPWP Task	Description	Total Budget	FHWA PL 80%	Local Match
E-1	Administration	\$90,000	\$72,000	\$18,000
E-2	General Development and Comprehensive Planning	\$95,000	\$76,000	\$19,000
E-3	Transportation Improvement Program	\$40,000	\$32,000	\$8,000
E-4	Safety	\$24,664	\$19,731	\$4,933
E-5	Long Range Transportation Plan/ Metropolitan Transportation Plan	\$70,000	\$56,000	\$14,000
E-6	Public Participation	\$40,000	\$32,000	\$8,000
E-7	Systems Planning	\$125,000	\$100,000	\$25,000
TOTAL		\$484,664	\$387,731	\$96,933
COMPLETE STREETS				
E-8	Complete Streets Planning	\$24,365	\$24,365	\$0
TOTAL		\$24,365	\$24,365	\$0
LCMPO AND CS TOTALS		\$509,029	\$412,096	\$96,933

As noted, the modifications merely shift funds between tasks to compensate for the changes in anticipated workflow.

The LCMPO Transportation Policy Committee will be apprised of this modification at the next regularly scheduled meeting.

If you have any questions, please do not hesitate to contact our office.

Sincerely,



Michael Hollier
Executive Director

cc: Jamie Gaines