



UPWP

UNIFIED PLANNING WORK PROGRAM



FY 2025-2026



LAKE CHARLES URBANIZED AREA
METROPOLITAN PLANNING ORGANIZATION

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SOUTHWEST LOUISIANA REGIONAL PLANNING COMMISSION (SWLA-RPC),
designated as the
LAKE CHARLES URBANIZED AREA METROPOLITAN PLANNING ORGANIZATION (LCMPO),
representing the cities of Lake Charles, Westlake, Sulphur, town of Iowa, and unincorporated portions of
Calcasieu Parish, has prepared this
UNIFIED PLANNING WORK PROGRAM FOR THE FISCAL YEAR 2025-2026
in cooperation and with funding provided by
LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT (DOTD)
FEDERAL HIGHWAY ADMINISTRATION (FHWA)
FEDERAL TRANSIT ADMINISTRATION (FTA)

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ACRONYMS

Acronym	Full Name
ADA	Americans with Disabilities Act
ARRA	American Recovery and Reinvestment Act
CFR	Code of Federal Regulations
CMS	Congestion Management System
CS	Complete Streets
CSAC	Complete Streets Advisory Council
CTST	Community Traffic Safety Team
DOTD	Louisiana Department of Transportation and Development
EPA	Environmental Protection Agency
FHWA	Federal Highway Administration
LS	Louisiana Statute
FAST Act	Fixing Americas Surface Transportation Act
FTA	Federal Transit Administration
FY	Fiscal Year
GIS	Geographical Information System
GPC	General Planning Consulting Services
HSTP	Coordination in Human Service Transit Plan
SWLA-RPC	Southwest Louisiana Regional Planning Commission
ISTEA	Intermodal Surface Transportation Efficiency Act
ITS	Intelligent Transportation System
JARC	Job Access and Reverse Commute
LCMPO	Lake Charles Metropolitan Planning Organization
MM	Mobility Management
MTP	Metropolitan Transportation Plan
MAP-21	Moving Ahead for Progress in the 21st Century
MPO	Metropolitan Planning Organization
MTP	Metropolitan Transportation Plan
PIP	Public Involvement Plan
PPP	Public Participation Plan
SAFETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users
SR	State Road
STIP	Statewide Transportation Improvement Plan
TAC	Technical Advisory Committee
TEA-21	Transportation Equity Act for the 21st
Century TIP	Transportation Improvement Program
TPC	Transportation Policy Committee
TSM	Transportation System Management
UPWP	Unified Planning Work Program

RECORD OF CHANGES

Record Number	Resolution / Administrative Modification Number	Approval Date	Description of Change
1	Administrative Modification #2025-26-01	6/16/2025	The Public Hearing on the FY2025-26 Draft UPWP was held 14 days following public notification. No comments were received.
2	Administrative Modification #2025-26-02	6/17/2025	Updated the FY2025-26 UPWP with the final adoption date of June 16, 2025, following the Public Hearing.
3	Administrative Modification #2025-26-03	6/25/2025	Updated the FY2025-26 UPWP with the newly elected officers of the Technical Advisory Committee: Nicholas Johnson, Chair, Calcasieu Parish Police Jury, Heath Allen, Vice Chair, Lake Charles Regional Airport
4	Administrative Modification #2025-26-04	8/20/2025	Updated the FTA financials in the FY2025-26 UPWP as follows: Corrected a calculation/typographical error on page 28.
5	Administrative Modification #2025-26-05	11/6/2025	Updated the FTA financials on pages 28, 31, 32 and 34, and Regional Mobility Management financials on pages 39, 40, 41, 42 and 43 in the FY2025-26 UPWP.

RESOLUTION TO ADOPT THE UPWP FY 2025-26

**LAKE CHARLES, LOUISIANA URBANIZED AREA
METROPOLITAN PLANNING ORGANIZATION (MPO)
TRANSPORTATION POLICY COMMITTEE**

RESOLUTION NO. 2024-25-12

**APPROVING AND ADOPTING THE LAKE CHARLES MPO 2025-2026 UNIFIED
PLANNING WORK PROGRAM (UPWP)**

WHEREAS, the Southwest Louisiana Regional Planning Commission (SWLA-RPC) is the designated Metropolitan Planning Organization (MPO) for the Lake Charles Urbanized Area, charged with overall transportation planning and development; **AND**

WHEREAS, the Transportation Policy Committee of Lake Charles, Louisiana Metropolitan Planning Organization (MPO) has reviewed the draft 2025-2026 Unified Planning Work Program (UPWP); **AND**

WHEREAS, changes and modifications are required from time to time affecting the scope, work tasks, budget and deliverables identified in the UPWP; **AND**

WHEREAS, it is the responsibility of the Transportation Policy Committee (TPC) to review and approve proposed changes and modifications as needed and submitted for the Unified Planning Work Program (UPWP); **AND**

WHEREAS, the scope of work and funding budgets for each work task in the UPWP have been identified for preparation and inclusion of advanced designated arterial corridor plans to facilitate the adopted 2050 Metropolitan Transportation Plan; **AND**

WHEREAS, the MPO Transportation Technical Advisory Committee has reviewed the proposed UPWP draft and recommended approval to the MPO Transportation Policy Committee; **AND**

WHEREAS, the Transportation Policy Committee has received and reviewed recommendations of the Technical Advisory Committee to approve the 2025-2026 Unified Planning Work Program;

NOW THEREFORE BE IT RESOLVED BY THE METROPOLITAN PLANNING ORGANIZATION TRANSPORTATION POLICY COMMITTEE FOR THE LAKE CHARLES URBAN AREA, THE APPROVAL AND ADOPTION OF THE LAKE CHARLES MPO 2025-2026 UNIFIED PLANNING WORK PROGRAM AS IDENTIFIED IN ATTACHMENT "A" AND MADE A PART OF THIS RESOLUTION:

THIS RESOLUTION BEING VOTED ON AND ADOPTED THIS 14TH DAY OF MAY 2025.

ATTEST:


Michael Hollier, AICP
Executive/MPO Director



Mayor Neal Watkins, Vice Chair
Transportation Policy Committee

INTRODUCTION

PURPOSE

The Lake Charles Urbanized Area Metropolitan Planning Organization (LCMPO) is pleased to present this FY 2025-26 Unified Planning Work Program (UPWP), a contractual document that describes the coordinated transportation-planning program to be undertaken within the Lake Charles Urbanized Area. The UPWP is developed by the MPO in collaboration with the State and public transportation operator(s) through a continuous, comprehensive, and cooperative planning process to develop tasks and deliverables. The planning activities described herein will be performed by the MPO staff.

Under Federal planning guidelines, LCMPO is required to submit a work program that highlights transportation planning projects into broadly categorized planning activities and explains the funding for each activity for a fiscal year. This is done through a document called the UPWP. The funding is provided through the Louisiana Department of Transportation and Development (DOTD) from the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA). FHWA funds are provided at an 80/20 match ratio, with 80% of the total funds provided by Federal funds and 20% provided by Local; however, FHWA provides 100% of Complete Streets funds. FTA funds are provided at an 80/20 match ratio with 80% being Federal and 20% being Local.

LCMPO and its member governments have worked diligently to prepare a program of projects that responds to the needs of the Metropolitan Planning Area (MPA) and at the same time comply with federal and state policies.

GOALS

The planning activities set forth within this UPWP strive to support and consider the planning factors and subsequent criteria set forth in the Infrastructure Investment and Job Act (IIJA) to create and support a comprehensive, cooperative, and continuing planning process for the Lake Charles Urbanized Area.

The financial support for these planning activities is provided by FHWA, FTA, DOTD, the cities of Lake Charles, Sulphur, and Westlake, Town of Iowa, and Calcasieu Parish Police Jury. One of the key components of preparing the UPWP is actively cooperating and assisting with local planning to ensure funding and implementation of all evacuation route improvements identified in the areas' local Hazard Mitigation Plans. Also, SWLA-RPC has developed an office Operational Continuity Plan (i.e., Emergency Preparedness Plan). The development and implementation of the UPWP is required under federal law (23 CFR 450.314 (a)).

PRIORITIES/CHALLENGES

Following the COVID 19 pandemic and a sequence of federally declared natural disasters that hit Southwest Louisiana in 2020 and 2021, staff processes, priorities, and transportation needs within the LCMPO were reevaluated. Yet even before these unprecedented events, petrochemical company expansions, especially within the liquified natural gas industry, significantly impacted an already strained infrastructure with hundreds of new full-time employees, thousands of temporary construction workers, and heightened levels of congestion. In turn, transportation-related activities were significantly impacted which created an increase in personal and freight traffic on Interstate 10, a need for higher quality multimodal infrastructure, and the funds to support these and other local transportation projects.

The 2020 Census results demonstrate a significant increase in the region's population, further impacting multimodal infrastructure. The I-10 Calcasieu River Bridge has undeniably remained the most anticipated project among public and private stakeholders. LCMPO staff worked alongside DOTD, FHWA, consultants and others to identify a preferred alternative and any coveted features, as well as funding options. Subsequently, a public-private partnership (PPP) was agreed upon, and the design and engineering phase has begun. LCMPO remains a committed partner on the project.

Additional staff priorities for FY 2025-26 include:

- Development of a Transportation Management Center,
- Development of Designated Arterial Corridor Plans, and
- Development of a coordinated regional transit system
- Continued and ongoing assessment of Performance Measures 2 and 3:
 - Increase the safety of the transportation system for motorized and non-motorized users.
 - Increase the security of the transportation system for motorized and non-motorized users.

Our greatest planning challenge is procuring the funding required from available sources to address critical infrastructure needs. While this challenge has existed for many years, current skyrocketing inflationary construction costs funded from declining or static construction revenue streams render large-scale capacity improvement projects unattainable. A secondary challenge is attaining a consensus among member agencies regarding the scope and priority of critical infrastructure projects.

New federal spending bills, including a notable infrastructure opportunity, have the potential to build resilience and additional transportation measures to move the community forward. LCMPO will evaluate the changing conditions, while continuing to provide quality planning services.

LCMPO CURRENT AND FUTURE ACTIVITIES

STRATEGIC HIGHWAY SAFETY PLAN:

The MPO staff will collaborate with local stakeholders supportive in addressing traffic safety issues through two new primary initiatives: 1) Planning and potential development of a Transportation Management Center (TMC); and 2) Preparation and development of comprehensive and complete corridor plans for each of the current forty-five (45) 2050 MTP Designated Arterial Corridors for local planning commission and MPO adoption, including direct and continuous public engagement and participation.

Current and long-range transportation safety requires an expanded and concerted effort to tackle and reverse increasing traffic fatalities and serious injuries in the LCMPO Area. Flexibility, quick response, information hooks, coordination, management, current resources and enforcement are critical to the process and supplement and enhance objectives of the Louisiana Highway Safety Coalition.

LONG RANGE TRANSPORTATION PLAN:

Staff will monitor and update travel demand models for twenty-two (22) 2050 Metropolitan Transportation Plan (MTP) projects, and monitor these projects via ArcGIS, TransCAD, and performance measures. Staff will assess the need to redo and evaluate the fiscally constrained projects as needed.

UNIFIED PLANNING WORK PROGRAM:

Staff will perform the continuous, cooperative, and comprehensive planning process and provide for consideration and implementation of projects, strategies, and services in the FY2025-26 UPWP.

TRANSPORTATION IMPROVEMENT PROGRAM:

Staff will coordinate with DOTD and LCMPO Policy and Advisory Committees to monitor projects and update the Transportation Improvement Program (TIP). Staff will provide an online, interactive TIP for easier use and access by staff, members of the Technical Advisory Committee (TAC), Transportation Policy Committee (TPC), and the public.

COMPLETE STREETS COORDINATION:

Staff will work towards short and long-term steps in fostering the development of Complete Streets in the Metropolitan Planning Area, especially with a LCMPO-wide bike/ped plan. A staff member serves on the Complete Streets Advisory Council (CSAC) representing Louisiana MPOs.

RESILIENCY PROGRAM:

Staff will coordinate with the Louisiana Watershed Institute to evaluate the impacts of climate change and major weather events compromising urban and regional arterial network.

INTELLIGENT TRANSPORTATION SYSTEMS (ITS) ARCHITECTURE UPDATE:

Staff will engage member governments and their information technology systems for coordination and enhancements.

REGULAR TRANSIT:

Staff will assess opportunities to facilitate and coordinate with Lake Charles Transit System, evaluating how to improve conditions around transit stops, including overlaying other programs, projects, and activities into this strategy. A deeper look at new technology, including examination of potential driverless automobiles.

COORDINATION IN HUMAN SERVICES TRANSPORTATION PLANNING EFFORTS:

Staff will continue to facilitate and coordinate implementation of the local Human Services Transportation Plan (HSTP) document, as well as coordinate with DOTD consultants in the implementation of the statewide CHST State Plan.

EPA OZONE ADVANCE PROGRAM:

The SWLA-RPC/LCMPO Transportation Staff will be coordinating and reporting efforts from regional stakeholders, as well as air quality awareness education, in the process of updating the LCMPO Advance Program Document, an action plan to reduce area ozone pollution and particulate matter in the Metropolitan Planning Area.

PUBLIC OUTREACH/INVOLVEMENT:

LCMPO Staff will continue developing an updated Citizen's Guide to Transportation Planning, along with area project updates and completion estimates. Staff will also attend and participate in many community outreach groups to better educate and involve the public in the planning process.

LCMPO PLANNING ACTIVITIES AND RESPONSIBILITIES

ADMINISTRATION

LCMPO staff will continue to closely monitor legislative activities. New performance measures and planning requirements set forth in the Infrastructure Investment and Job Act (IIJA) will be followed and implemented.

LCMPO staff will continue to coordinate with the SWLA-RPC Executive Committee on updating the Policies and Procedures Manual that establishes operating procedures to address travel, purchasing and other administration activities necessary for the LCMPO to operate as an independent body. LCMPO will continue to promote regional coordination by participating in local, regional, and state organizations, including the Southwest Louisiana Regional Planning Commission, Louisiana Planning Council, the Louisiana Association of Planning and Development Districts, Louisiana Department of Transportation and Development, Federal Highways Administration, Federal Transit Administration, the cities of Lake Charles, Sulphur, Westlake, Calcasieu Parish Police Jury, and other agencies that discuss transportation issues.

DATA

LCMPO staff will continue to coordinate with the DOTD traffic count program as well as with the traffic count programs of LCMPO municipalities. LCMPO will strive to consolidate and make counts readily accessible and available when requested. Staff will also strive to coordinate with member municipalities and business organizations to maintain a reasonably accurate community snapshot of land use goals and planned development. Staff will use this data on the LCMPO [website](#) to enhance reporting options and analyze various characteristics of local travel routes and demands.

TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

LCMPO staff will continue to amend and develop the TIP for submission to the Louisiana Department of Transportation and the Statewide Transportation Improvement Plan (STIP). This document will be available in PDF format on the LCMPO website. All amendments and administrative modifications to this document will be processed as necessary and posted to the website as well. The purpose of this guidance is to provide information on funding, project selection, eligible activities, and specific requirements.

2050 METROPOLITAN TRANSPORTATION PLAN (MTP)

LCMPO will continuously monitor and review the implementation of the twenty-two priority projects included in the 2050 Metropolitan Transportation Plan, as well as incorporate other proposals into formally reviewed and adopted “Corridor Plans.” These corridor plans will be integrated into local governments’ comprehensive plans and will utilize “tripartite agreements” for facilitating stakeholder responsibilities in implementation. LCMPO will monitor and coordinate short and long-term strategies to protect the integrity of the planning and development process.

PUBLIC INVOLVEMENT

Nationwide, MPOs have been charged with enriching the transportation planning process with greater public awareness and involvement.

The Public Participation Plan of the Lake Charles Urbanized Area Metropolitan Planning Organization will be used for transportation planning activities for our Urbanized Area. The program will provide opportunities for citizens to contribute ideas and voice opinions, early and often, during the preparation of draft plans and programs. It is of the utmost importance that our Public Participation Plan offers information, education and participation to those affected by our planning efforts.

Because regional planning is enhanced by increased public involvement, a strong communication channel is necessary between the public and the decision-makers. ISTEA, SAFETEA-LU, MAP-21, FAST Act, and the more recent Infrastructure Investment and Job Act (IIJA) underscore the need for an increase in the public's ability to affect what decisions are being made in their community. By increasing the dialogue between decision-makers and these public stakeholders, better plans will be produced. The Lake Charles Urbanized Area Metropolitan Planning Organization looks to enhance the public's role as partners in transportation planning. Early knowledge about transportation changes is a goal of the LCMPO.

The LCMPO Public Participation Plan includes three major components: Community Dialogue, Public Meetings, and Review and Comment.

COMMUNITY DIALOGUE

- A. Every opportunity will be taken to distribute information to the public via mainstream and social media, local interest groups, fact sheets, brochures, and LCMPO [website](#). The Metropolitan Planning Organization staff will maintain a list of interested parties who wish to be notified of any upcoming events or actions regarding the transportation planning process.
- B. Presentations to neighborhood groups, civic organizations, governmental meetings, and other special interest groups will be made on an as-requested basis to discuss transportation activities within the Lake Charles Urbanized Area. Interested organizations should contact LCMPO, located at 4310 Ryan Street, Ste. 330, Lake Charles, LA 70605, via phone at 337-433-1771, or email:mpo@planswla.com. Please allow ample time for staff to arrange to attend.
- C. Information will be provided to the public through technical assistance and access to publications. Adopted versions of the Public Participation Plan (PPP), Unified Planning Work Program (UPWP), 2050 Metropolitan Transportation Plan (MTP) and the Transportation Improvement Program (TIP) can be viewed on the LCMPO [website](#).

PUBLIC MEETINGS

- A. The FY 2025-26 UPWP public meeting was held on May 14, 2025, at the SEED Center, 4310 Ryan Street, Suite 330, Lake Charles, and via Zoom, at which time it was adopted by the TPC pending public comments. A public hearing was held on June 16, 2025, at the SEED Center, 4310 Ryan Street, Suite 330, Lake Charles, and via Zoom. The FY 2025-26 UPWP was formally adopted on June 16, 2025.

- B. LCMPO requires that the TPC approve and adopt the UPWP and major amendments by resolution, and that a public meeting and public hearing must be held before being adopted. Major amendments will include any addition or deletion of projects deemed to be significant to the LCMPO with the following exceptions:

- Minor revisions to document text or project descriptions.
- Revisions to project timing within the MTP or TIP period.
- To allow more discretionary decision making.
- Those projects or project groupings that are specifically exempted from the public participation process, such as projects defined as “Administration Change Processes.”

The TPC may approve minor revisions by letter of notification. Minor revisions would include but are not limited to right-of-way acquisitions, relocation of utilities, acquisition of permits, costs, funding availability, etc.

- C. Since LCMPO TAC and TPC committee meetings are held on an as-needed basis, the public can find meeting dates, times, and locations by contacting the LCMPO office, or visiting [Public Notices](#).
- D. Every effort will be made to accommodate traditionally underserved audiences. Every reasonable effort will be made to accommodate persons with special communication or accommodation needs who plan to attend the meetings. Please contact LCMPO at 4310 Ryan Street, Ste. 330, Lake Charles, LA 70605, via phone at 337-433-1771, or email: mpo@planswla.com.
- E. Public meetings will be announced on the MPO [webpage](#). Persons or organizations maintained on the interested parties list will be notified of public meetings. Also, every effort will be made to ensure that stakeholders in the transportation planning process are invited to participate. These stakeholders will include, but not limited to, persons or organizations involved in traffic operations, transportation safety and enforcement, airports and port authorities, and appropriate private transportation providers.

REVIEW AND COMMENT

- A. Prior to adoption of the Lake Charles Urbanized Area’s Metropolitan Transportation Plan, Transportation Improvement Program, Public Participation Plan, or the Unified Planning Work Program, major amendments to any of these documents will require the public to be given adequate review time. A notice will be published on the LCMPO [website](#) at least two weeks prior to any public participation meeting, and notices will be sent to all interested parties. Copies of the draft documents or proposed amendments will be available for public review on the LCMPO [website](#) and at the LCMPO office.
- B. A comment and response summary will be included within the Lake Charles Urbanized Area Metropolitan Transportation Plan, Lake Charles Urbanized Area Transportation Improvement Program, Public Participation Plan, or Unified Planning Work Program.
- C. The Public Participation Plan (PPP), which was updated in September 2024, will be continually reviewed by the Lake Charles Urbanized Area Metropolitan Planning Organization for effectiveness. Any changes to this PPP document will require a 45-day public comment period.

SYSTEMS PLANNING

FEDERAL LEGISLATION COMPLIANCE AND PLANNING FACTORS

In 2021, the federal government enacted the Infrastructure Investment and Job Act (IIJA), reauthorizing surface transportation programs for FY 2022-26. Planning factors put forward in the Transportation Equity Act for the 21st Century (TEA-21), which were carried forward in Safe, Accountable, Flexible, Efficient, Transportation Equity Act: A Legacy for Users (SAFETEA-LU), in Moving Ahead for Progress in the 21st Century Act (MAP-21), and in Fixing America's Surface Transportation Act (FAST Act), are now required to set and consider performance measures under IIJA. This consideration is addressed throughout this UPWP in various tasks. LCMPO will continue to implement the planning factors set forth in federal legislation and will continue to follow all federal legislation requirements.

LCMPO will work cooperatively with FHWA, FTA and DOTD to ensure all requirements of IIJA are being implemented and followed. The FY 2025-26 UPWP addresses all ten federal planning factors; however, each task varies in the number of factors it addresses. UPWP Task Matrix on page 63 reflects the relationship between the tasks and the planning factors that are addressed.

The FY 2025-26 UPWP addresses many interrelated transportation issues aimed at maintaining a *continuing, cooperative, and comprehensive* planning process in the Lake Charles Urbanized Area. The issues outlined in federal legislation are “to encourage and promote the safe and efficient management, operation, and development of surface transportation systems that will serve the mobility needs of people and freight and foster economic growth and development within and between States and urbanized areas, while minimizing transportation-related fuel consumption and air pollution through metropolitan and statewide transportation planning processes.”

A major emphasis of the legislation is to provide states and local governments more flexibility in determining transportation solutions, whether transit or highways, and to provide enhanced planning and management system tools to guide them in the decision-making process.

FACTORS CONSIDERED IN THE PLANNING PROCESS

Under the ISTEA, TEA-21, SAFETEA-LU, MAP-21, FAST Act, and IIJA legislation, the LCMPO has the continued responsibility of preparing and maintaining the long-range Metropolitan Transportation Plan, the Transportation Improvement Program, and the Unified Planning Work Program. This year's work program represents a continuation of the strategic planning process begun with last year's work program. The focus continues to be on maintaining, improving, and utilizing the information resources collected by the LCMPO in the day-to-day transportation decision-making process.

LCMPO will annually certify to the FHWA and the FTA that the planning process is addressing the major issues facing the area and being conducted in accordance with applicable requirements described in 23 CFR 450.206(a), 23 CFR 450.306(b), 23 CFR 450.308, and 23 CFR 450 Part 334 (a). In addition, the Unified Planning Work Program will address the ten federal planning factors and performance measures identified in 23 CFR 450.306(b) that must be considered by LCMPO's in developing transportation plans and programs.

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.
2. Increase the safety of the transportation system for motorized and non-motorized users.
3. Increase the security of the transportation system for motorized and non-motorized users.

4. Increase the accessibility and mobility of people and for freight.
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns.
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.
7. Promote efficient system management and operation.
8. Emphasize the preservation of the existing transportation system.
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate storm water impacts of surface transportation.
10. Enhance travel and tourism.

PUBLIC REVIEW/TITLE VI

For the development of this UPWP, timely coordination and solicitation from other agencies and the public were included. The UPWP draft was made available to the TAC on April 28, 2025, and TPC on May 4, 2025. LCMPO draft UPWP and agendas were posted on the LCMPO [website](#) for public review, and both the public meeting and public hearing were held in a public venue. Public comment opportunities were also offered at TAC and TPC meetings. Review copies were sent to the appropriate agencies and were on the LCMPO [website](#) for easy public access. All comments received were addressed and revisions were made where appropriate. (See Appendix, pg. 66 for a list of comments and LCMPO responses.)

In general, all agency plans, and programs comply with the public involvement provisions of Title VI (approved by the TPC August 15, 2023) which states: “No persons in the United States shall, on grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.”

This UPWP was adopted by the TPC on May 14, 2025, pending public comments. A public hearing was held on June 16, 2025.

LEVEL OF PLANNING EFFORT

The task projects outlined in this UPWP respond to Lake Charles Urbanized Area’s need for transportation planning services that provide *continuing, cooperative, and comprehensive* planning services. The various UPWP tasks provide planning for all modes of travel. The objectives of the various local government comprehensive plans are considered and incorporated into the overall transportation system. Work products will be produced not only by LCMPO staff but through consultant services as needed and support from the Parish (county), local governments, DOTD, FHWA, FTA and other agencies.

AIR QUALITY PLANNING

The Lake Charles MPO is currently meeting ozone attainment readings. Ozone attainment status will continue to be monitored. The SWLA-RPC is part of the Ozone Advance Program, a collaborative effort by EPA, states, tribes, and local governments to encourage emission reductions in ozone attainment areas, to help continually meet the National Ambient Air Quality Standard.

COORDINATION IN HUMAN SERVICES PLANNING

The Federal Transit Administration (FTA), under MAP-21, FAST Act, and IIJA, requires that projects selected under the Enhanced Mobility of Seniors and Individuals with Disabilities (Section 5310) program be “derived from a locally developed, coordinated public transit-human services transportation plan.” In addition, FTA regulations on the Rural Area Formula (5311) program require

that these projects also be selected from a coordinated plan. According to these regulations, the coordinated plan should be “developed through a process that includes representatives of public, private, and nonprofit transportation and human services providers and participation by the public.”

To fulfill this requirement, SWLA-RPC held two public meetings to solicit evaluations of the local human services transit service. The service providers were also invited to attend and provide input. In addition, providers were asked to offer an assessment and procedures for providing their current services. The resulting information was condensed into this plan. At the initial meeting, the participants approved the following:

- A set of goals, objectives, and constraints to circulate for comment at a second meeting to which the public would be invited.
- A timeline for the first year’s planning process
- Persons responsible for the activities listed in the timeline.
- Agreement that SWLA-RPC will continue to lead the planning process; and
- The formation of quarterly steering committee meetings for the continuation of this planning process.

The Coordination of the Human Service Transportation Steering Committee is made up of representatives from transit providers throughout the five-parishes comprising Southwest Louisiana. The steering committee meets biannually to facilitate full coordination amongst the transit providers in the area. More information on the HSTP document can be found on the LCMPO [website](#).

LCMPO ORGANIZATION AND MANAGEMENT

PARTICIPANTS

TRANSPORTATION POLICY COMMITTEE (TPC):

The LCMPO Transportation Policy Committee is comprised of representatives of the local affected governments, the Louisiana Department of Transportation and Development, Federal Transit Administration, and the Federal Highway Administration. This Committee serves as the policy decision-making board governing all aspects of the planning process, transportation plans and projects, and policy actions of the LCMPO. Membership of this committee is governed by an agreement between the affected local governments and the Governor of Louisiana which is reviewed periodically to ensure adequate representation of all parties. Under 23 CFR 450.310 (d) (k), LCMPOs are not limited in membership and encourage expansion.

TPC MEMBERSHIP

Voting

TPC Members	Agency
Mayor Hal McMillin (Chair)	City of Westlake
Mayor Neal Watkins (Vice Chair)	Town of Iowa
Mr. Wes Crain	Calcasieu Parish Policy Jury
Mayor Mike Danahay	City of Sulphur
Mayor Marshall Simien	City of Lake Charles
Mr. Seth Woods	DOTD District 7

Non-Voting

Name	Agency
Ms. Dawn Sholmire	Transportation Planning Administrator, DOTD
Ms. Tina Athalone	Urban & Planning Program Manager, DOTD
Ms. Maranda Pillsbury	Regional Program Manager, Public Transportation, DOTD
Ms. Sarah Moss	Statewide Planning Engineer, DOTD
Ms. Tanya Moore	Urban Transportation Planning Engineer, DOTD
Ms. Mary Stringfellow	Asset Programs Team Leader, Louisiana Division, FHWA
Ms. Laura Phillips	Transportation Planner, Louisiana Division, FHWA
Ms. Lynn Hayes	Community Planner, Region VI, FTA
Ms. Ronisha Hodge	Community Planner, Region VI, FTA

TECHNICAL ADVISORY COMMITTEE (TAC):

The LCMPO Technical Advisory Committee is comprised of local and state technical and professional personnel knowledgeable in the transportation field. This committee is responsible for providing guidance and recommendations to the Transportation Policy Committee on transportation plans, programs, and projects.

TAC MEMBERSHIP

Voting

Name	Agency
Mr. Nicholas Johnson (Chair)	Calcasieu Parish
Mr. Heath Allen (Vice Chair)	Lake Charles Regional Airport
Mr. Austin Abrahams	City of Sulphur
Mr. Clayton Cormier	DOTD
Mr. Gary Gobert	Freight/Trucking
Mr. Damon Hardesty	City of Westlake
Mr. Aaron McDonald	Calcasieu Parish School Board
Mr. Lee Mallet	Town of Iowa
Mr. Kevin Melton	Chennault International Airport
Mr. Jerry Milner	Financial Advisor
Mr. Nick Pestello	Port of Lake Charles
	City of Lake Charles

Non-Voting

Name	Agency
Ms. Dawn Sholmire	Transportation Planning Administrator, DOTD
Ms. Tina Athalone	Urban & Planning Program Manager, DOTD
Ms. Maranda Pillsbury	Regional Program Manager, Public Transportation, DOTD
Ms. Sarah Moss	Statewide Planning Engineer, DOTD
Ms. Tanya Moore	Urban Transportation Planning Engineer, DOTD
Ms. Mary Stringfellow	Asset Programs Team Leader, Louisiana Division, FHWA
Ms. Laura Phillips	Transportation Planner, Louisiana Division, FHWA
Ms. Lynn Hayes	Community Planner, Region VI, FTA
Ms. Ronisha Hodge	Community Planner, Region VI, FTA

COORDINATION IN HUMAN SERVICES TRANSIT PLAN (CHSTP) COMMITTEE:

The CHSTP Committee is comprised of seven members representing local transit agencies, non-profit transit agencies, information providers, and mayors' action committees on disabilities. The CHSTP Committee addresses coordination between representatives of public, private, nonprofit transportation, and human services providers to provide planning and recommendations on policies to the TAC regarding the implementation of transit solutions. Membership is open to representatives and stakeholders of transit agencies in the SWLA-RPC region and specialized interest groups. The CHSTP Committee meets on a biannual basis or as necessary.

CHSTP MEMBERSHIP

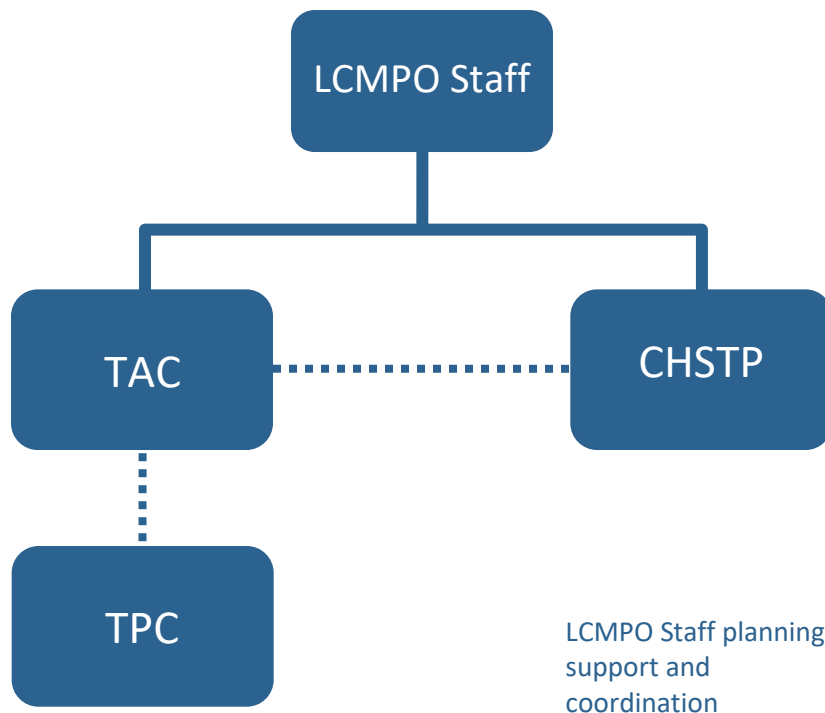
Voting

Name	Agency
Ms. Joelene Hartley	Allen Council on Aging
Ms. Angela Duhon	Beauregard ARC
Ms. Allison Hanchey	Beauregard/DeRidder Transit
Ms. Jacqueline Green	Calcasieu Council on Aging
Mr. Tarek Polite	Calcasieu Parish Transit
Ms. Dinah Landry	Cameron Council on Aging
Ms. Helen Langley	Jefferson Davis Council on Aging
Mr. Al Hoover	Lake Charles Transit

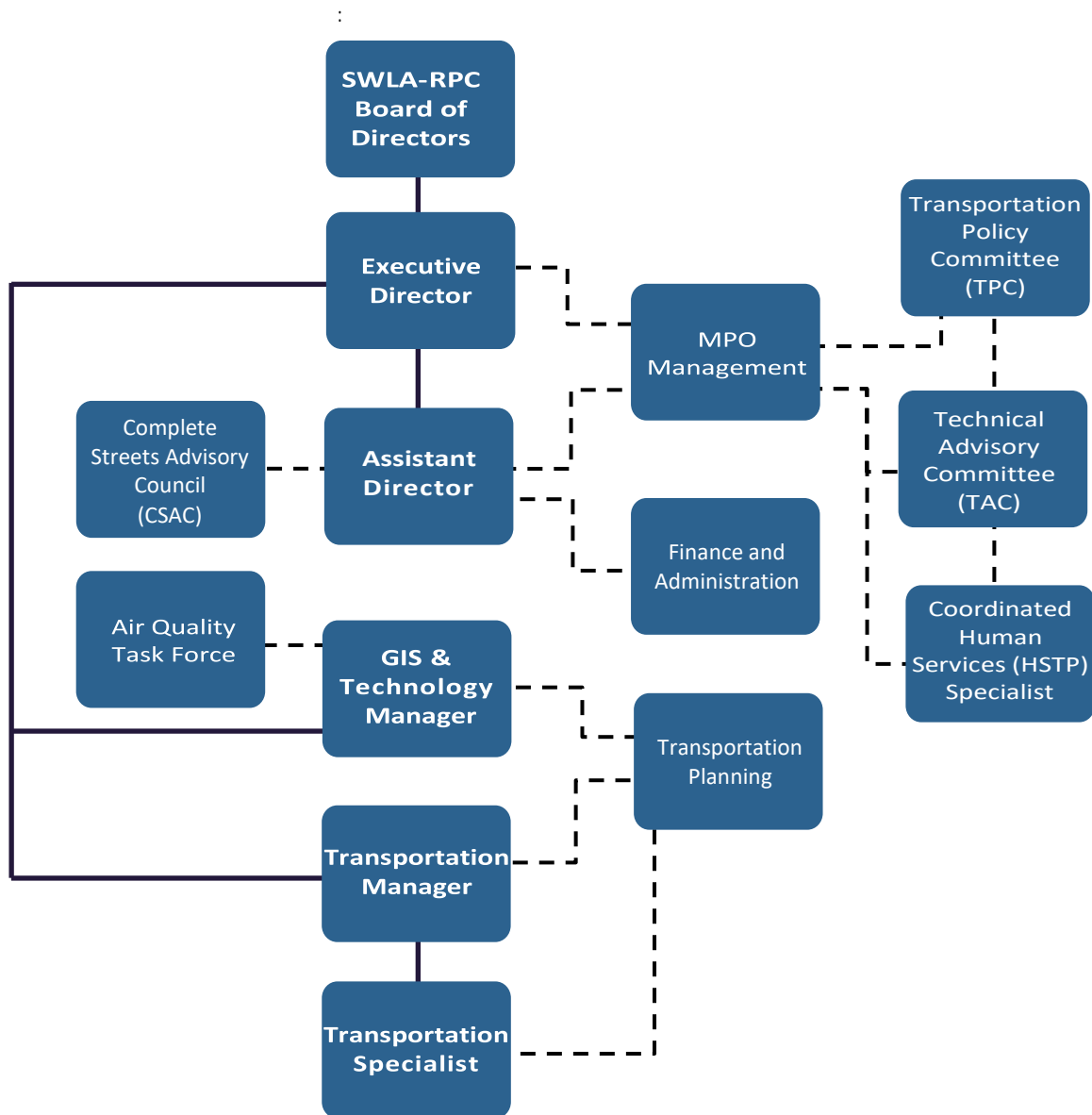
Non-Voting

Name	Agency
Ms. Michelle Horne	Public Transportation Administrator, DOTD
Ms. Stephanie Barthelemy	Public Transportation Assistant Director, DOTD
Tina Athalone	Urban & Planning Program Manager, DOTD
Ms. Maranda Pillsbury	Southwest Regional Program Manager, DOTD
Mr. Paul Henjes	Greyhound Representative

MANAGEMENT PROCESS – LCMPO COMMITTEES AND STAFF



SOUTHWEST LOUISIANA REGIONAL PLANNING COMMISSION (SWLA-RPC)
Serving as the Metropolitan Planning Organization for the Lake Charles Urbanized Area



SWLA-RPC STAFF- SUPPORT SERVICES FOR THE ADMINISTRATION OF LCMPO

<i>Transportation Planning</i> • MPO Administration • Metropolitan Transportation Plan • Transportation Improvement Program • Performance Metric Management • GIS/Mapping • Public Involvement • Strategic Safety regional coordination • Committee Coordination	<i>Coordination in Human Services Transit Planning</i> • Plan Implementation/coordination • Committee Coordination • Public Involvement
<i>Finance and Administration</i> • Contract Administration • Office Administration • Web Design • Newsletters/Annual Reports • Public Involvement	<i>Additional Services</i> • Meeting Agendas and Minutes • Committee Coordination • Public Involvement • File Management • Mailings/Database Management

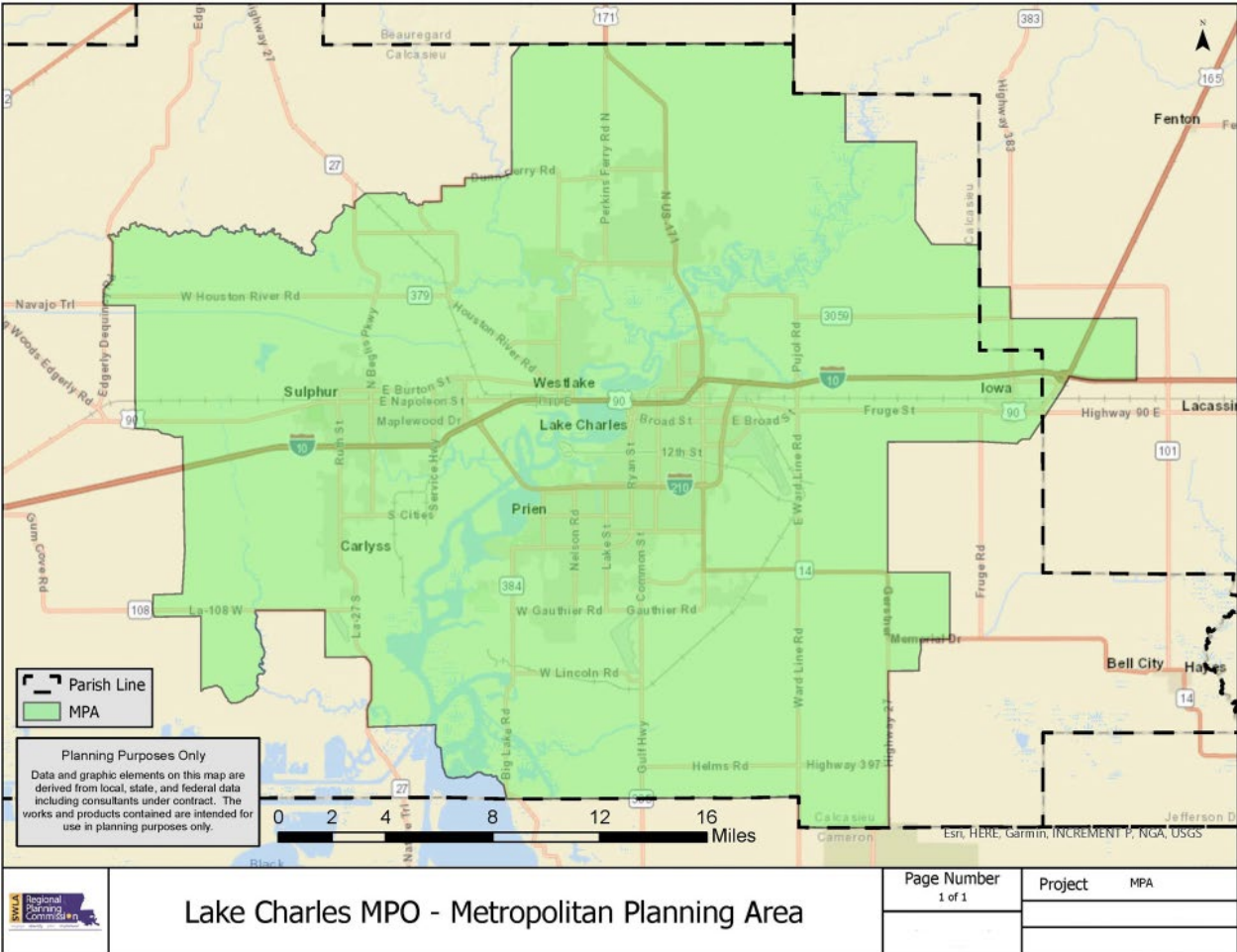
AGREEMENTS

Planning and funding assistance are provided by the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA) and the Louisiana Department of Transportation and Development (DOTD). The entities represented by the TPC members provide local matching funds, which are collected through the SWLA-RPC/MPO. The LCMPO has executed agreements with state and local government and agencies to promote a comprehensive, continuous, coordinated planning process. Contracts have been authorized by the LCMPO to provide services in support of LCMPO operations.

OPERATIONAL PROCEDURES AND BYLAWS

The RPC was created by Executive Order of the Governor of the State of Louisiana in 1972. This organization provides economic development planning services to the five-parish area of Allen, Beauregard, Calcasieu, Cameron, and Jefferson Davis Parishes and the municipal governments included in those five parishes. The RPC was also designated by the Governor as the Metropolitan Planning Organization (MPO) for the urbanized area of Calcasieu Parish, including the cities of Lake Charles, Sulphur, and Westlake. This document references this sub-area of the Commission and describes the planning tasks associated with the transportation system in the urbanized planning area only.

LAKE CHARLES METROPOLITAN PLANNING AREA MAP*



* Based on the 2020 Census Urban Area. Boundaries made in accordance with the Bureau of Census Regulations (23 CFR 450.312(a) (1)).

SECTION A: FEDERAL TRANSIT ADMINISTRATION (FTA)

FTA TASKS SUMMARY

Lake Charles Metropolitan Planning Organization (LCMPO)					
Task	Responsible Entity	Description	Estimated Cost	80% FTA-PL	20% Local Match
1	<u>LCMPO Staff:</u> Mike Hollier Jamie Gaines Brittany Shirley <u>Auditor</u> Consultant	Program Support and Administration	\$25,000.00	\$20,000.00	\$5,000.00
2	<u>LCMPO Staff:</u> Mike Hollier Jamie Gaines Michael Bernard Steve Jiles Tim Conner	General Development and Comprehensive Planning	\$32,980.00	\$26,384.00	\$6,596.00
3	<u>LCMPO Staff:</u> Mike Hollier Jamie Gaines Michael Bernard Steve Jiles Tim Conner	Long Range Transportation Planning (System Level and Project Level)	\$8,062.50	\$6,450.00	\$1,612.50
4	<u>LCMPO Staff:</u> Mike Hollier Jamie Gaines Michael Bernard Steve Jiles Tim Conner	Short Range Transportation Planning	\$17,062.50	\$13,650.00	\$3,412.50
5	<u>LCMPO Staff:</u> Mike Hollier Jamie Gaines Michael Bernard Steve Jiles Tim Conner	Transportation Improvement Program	\$10,625.00	\$8,500.00	\$2,125.00
6	<u>LCMPO Staff:</u> Mike Hollier Jamie Gaines	Other Activities	\$0.00	\$0.00	\$0.00
Total			\$93,730.00	\$74,984.00	\$18,746.00

Lake Charles Transit (LCT)					
Task	Responsible Entity	Description	Estimated Cost	FTA-PL	Local Match
	<u>LCMPO Staff:</u> Mike Hollier Jamie Gaines <u>City of Lake Charles:</u> Al Hoover Nether Clayton	Lake Charles Transit Metropolitan Planning	\$62,500.00	\$50,000.00	\$12,500.00
Total			\$62,500.00	\$50,000.00	\$12,500.00
LCMPO and LCT Totals			\$156,230.00	\$124,984.00	\$31,246.00

Regional Formula Grants					
Task	Responsible Entity	Description	Estimated Cost	FTA-PL	Local Match
	<u>LCMPO Staff:</u> Mike Hollier Jamie Gaines Steve Jiles	Formula Grants for Rural Areas (5311)	\$10,000.00	\$10,000.00	\$0.00
	<u>LCMPO Staff:</u> Mike Hollier Jamie Gaines Steve Jiles	Enhanced Mobility of Seniors & Individuals with Disabilities (Section 5310)	\$5,000.00	\$5,000.00	\$0.00
Total			\$15,000.00	\$15,000.00	\$0.00

TASK 1: PROGRAM SUPPORT AND ADMINISTRATION

Task	Description	Estimated Cost	80% FTA-PL	20% Local Match
1	Program Support and Administration	\$25,000.00	\$20,000.00	\$5,000.00

PURPOSE

The development, review, management, and reporting of the transit planning components of the LCMPO. This includes components of the UPWP, as well as other administrative reporting activities, i.e., requisitions, and progress reports.

METHODOLOGY

- Perform duties required to effectively administer the work program, such as general administration, personnel, database, fiscal and audit management, among others.
- Comply with FTA and DOTD contracts; prepare written task progress and financial reports.
- Prepare the Unified Planning Work Program (UPWP) for the next and immediate fiscal year, depicting work tasks scheduled to be accomplished during that period.
- Attend appropriate LCMPO board meetings and federal/local workshops, as well as transit trainings and conferences, not to exceed \$3,500 in FY2025-26.
- Purchase and maintenance of staff equipment, software, professional licenses, and cybersecurity insurance, not to exceed \$5,000 in FY2025-26.
- Complete annual audit conducted by Scalisi, Meyers & White, CPA, (APC), a consultant.
- Prepare necessary certification documentation requested by state/federal agencies, such as Title VI plan, Public Participation Plan, and Joint Certification Determination, among others.
- Complete state-mandated trainings, such as ethics, cybersecurity, among others.
- Attend appropriate LCMPO board meetings and federal/local workshops, conferences, and training for improving supervisory, management and technical planning skills.
- Meet with FTA, DOTD, and local officials to discuss planning program and activities.

SCHEDULE

This task will be completed incrementally throughout the entire FY 2025-26. The start date is July 1, 2025, and the completion date is June 30, 2026.

WORK PRODUCT

Administrative processes necessary to conduct the work program in a timely and efficient manner; a planning process, including UPWP which meet the requirements of Section 134 (Title 23, U.S. Code) and Section 53032 (Title 49, U.S. Code). Staff facilitation of biannual CHSTP/Transit meetings.

TASK 2: GENERAL DEVELOPMENT AND COMPREHENSIVE PLANNING

Task	Description	Estimated Cost	80% FTA-PL	20% Local Match
2	General Development and Comprehensive Planning	\$32,980.00	\$26,384.00	\$6,596.00

PURPOSE

To monitor and collect area characteristics and factors affecting transit, such as socioeconomic, community and land use data, transportation system data, as well as natural, physical, and human environmental concerns and issues.

To ensure compliance of transit properties with the Clean Air Act Amendments of 1990, and to mitigate the impacts of the transit system on air quality. Currently, the LCMPO is classified as an attainment area.

METHODOLOGY

- Validate data used in preparing other existing modal plans for providing input to the transportation plan.
- Maintain metrics and data to update and maintain performance measures.
- Utilize GIS database to project population distribution and growth areas.
- Identify population centers requiring additional transportation.
- Review and update demographic and employment forecasts, paying attention to transit needs.
- Monitor air quality data and share with local stakeholders during monthly Environmental Affairs Committee meetings.
- Identify “last mile” infrastructure gaps, especially as it relates to complete streets and human services transportation and transit ridership, i.e., sidewalk and bicycle accessibility.
- Identification of opportunities for reductions in local emissions due to transit.

SCHEDULE

This task will be completed incrementally throughout the entire FY 2025-26. The start date is July 1, 2025, and the completion date is June 30, 2026.

WORK PRODUCT

Locally derived information base, including detailed studies, indicating the direction of growth most suitable for the transit system and includes maps and transit planning data. Updated hardcopy and digital map, charts, and tables displaying census tract blocks denoting the location of transit dependent or choice riders.

TASK 3: LONG RANGE TRANSPORTATION PLANNING (SYSTEM LEVEL AND PROJECT LEVEL)

Task	Description	Estimated Cost	80% FTA-PL	20% Local Match
3	Long Range Transportation Planning (System Level and Project Level)	\$8,062.50	\$6,450.00	\$1,612.50

PURPOSE

To provide comprehensive long-range planning of facility and capital equipment purchases for the transit system to operate at projected demand levels. To investigate the potential for other transit alternatives. To respond to the need for route development and changes to service, including providing a comprehensive approach to addressing long-range solutions to multimodal implementation.

METHODOLOGY

- Integrate intermodal facility into downtown/lakefront development program.
- Investigate the potential for other transit alternatives in the urbanized and surrounding area.
- Use planning and metrics to assist transit services in addressing and maintaining performance measures.
- Investigate the potential for other transit alternatives, including technological innovations, in the urbanized and surrounding area.
- Examine opportunities to coordinate with other agencies, such as Calcasieu Parish School Board, Jefferson Davis Parish School Board, and SOWELA Community and Technical College.
- Conduct long range travel forecasting and modeling, including database development and maintenance for transportation within the metropolitan planning area.

SCHEDULE

This task will be completed incrementally throughout the entire FY 2025-26. The start date is July 1, 2025, and the completion date is June 30, 2026.

WORK PRODUCT

Identification of route development is necessary to meet shifts in future transit needs. Identification of future transit needs throughout the urbanized area.

TASK 4: SHORT RANGE TRANSPORTATION PLANNING

Task	Description	Estimated Cost	80% FTA-PL	20% Local Match
4	Short Range Transportation Planning	\$17,062.50	\$13,650.00	\$3,412.50

PURPOSE

To provide comprehensive short-range planning of facility and capital equipment purchases for the transit system to operate at projected demand levels over the next three to five years. To investigate the potential for other transit alternatives. To respond to the need of route development and changes to service, including providing a comprehensive approach to addressing short-range solutions to multimodal implementation.

METHODOLOGY

- Assess current area developments for impacts on system routes.
- Address potential ridership data and system conditions.
- Use data to assist transit services maintain system viability.
- Assess current area developments for impacts on system routes.
- Use planning and metrics to assist transit services in addressing and maintaining performance measures.
- Examine opportunities to coordinate with other agencies, such as Calcasieu Parish School Board, Jefferson Davis Parish School Board, and SOWELA Community and Technical College.

SCHEDULE

This task will be completed incrementally throughout the entire FY 2025-26. The start date is July 1, 2025, and the completion date is June 30, 2026.

WORK PRODUCT

Implementation of transit system operations without disruption. Compliance with applicable federal requirements for financial accountability, such as amendments and administrative modifications.

TASK 5: TRANSPORTATION IMPROVEMENT PROGRAM

Task	Description	Estimated Cost	80% FTA-PL	20% Local Match
5	Transportation Improvement Program	\$10,625.00	\$8,500.00	\$2,125.00

PURPOSE

To ensure the obligation of state funds and to continue the operation of the human services transportation and transit systems.

METHODOLOGY

- Maintain transit elements of the TIP in coordination with transit operators in MPO and Southwest Louisiana region.
- Provide administrative duties necessary to change the TIP when new or changing financial decisions are made at the local level and by transit operators.
- Perform technical analysis at the project level to determine compatibility, usefulness, and financial feasibility when considered for inclusion in the TIP.
- Develop the FY2027-30 TIP with input from Lake Charles Transit, DOTD, FTA, and Coordinated Human Services Transit operators in the MPO and Southwest Louisiana region.

SCHEDULE

This task will be completed incrementally throughout the entire FY 2025-26. The start date is July 1, 2025, and the completion date is June 30, 2026.

WORK PRODUCT

Implementation of transit system operations without disruption. Compliance with applicable federal requirements for financial accountability, such as amendments and administrative modifications.

TASK 6: OTHER ACTIVITIES

Task	Description	Estimated Cost	80% FTA-PL	20% Local Match
6	Other Activities	\$0.00	\$0.00	\$0.00

PURPOSE

To ensure the obligation of state funds for activities whose primary emphasis is unrelated to program support and administration, general development and comprehensive planning, long range planning, short range planning, or the Transportation Improvement Plan.

METHODOLOGY

- Program transit elements unrelated to program support and administration, general development and comprehensive planning, long range planning, short range planning, or the Transportation Improvement Plan.
- Validate data used in preparing other existing modal plans for providing input to the transportation plan.

SCHEDULE

This task will be completed incrementally throughout the entire FY 2025-26. The start date is July 1, 2025, and the completion date is June 30, 2026.

WORK PRODUCT

Implementation of transit system operations without disruption. Compliance with applicable federal requirements for financial accountability, such as amendments and administrative modifications.

LAKE CHARLES TRANSIT METROPOLITAN PLANNING

Task	Description	Estimated Cost	80% FTA - 5307	20% Local Match
	Lake Charles Transit Metropolitan Planning	\$62,500.00	\$50,000.00	\$12,500.00

PURPOSE

To utilize annual 5307 grant for Lake Charles Transit planning and operational tasks.

METHODOLOGY

- Assessment of transit plan
- Analyze transit and route improvements.
- Monitor Transit Asset Management (TAM) Plan
- Create Public Transit Agency Safety Plan (PTASP)

SCHEDULE

This task will be completed incrementally throughout the entire FY 2025-26. The start date is July 1, 2025, and the completion date is June 30, 2026.

WORK PRODUCT

Implementation of current Lake Charles Transit System Study (2018) recommendations, such as transit route improvements. Display of updated TAM Plan. Presentation of a PTA Safety Plan.

FORMULA GRANTS FOR RURAL AREAS (5311)

Task	Description	Estimated Cost	100% FTA - 5311	0% Local Match
	Formula Grants for Rural Areas	\$10,000.00	\$10,000.00	\$0.00

PURPOSE

To utilize the annual 5311 grant for capital, planning, and operating assistance to support public transportation in rural areas with populations less than 50,000, where many residents often rely on public transit to reach their destinations.

METHODOLOGY

- Assessment of rural transit plans.
- Assess state and national training and technical assistance through the Rural Transportation Assistance Program.
- Analyze rural transit and route improvements.
- Monitor Transit Asset Management (TAM) Plan.

SCHEDULE

This task will be completed incrementally throughout the entire FY 2025-26. The start date is July 1, 2025, and the completion date is June 30, 2026.

WORK PRODUCT

Implementation of current Lake Charles Transit System Study (2018) recommendations, such as transit route improvements. Display of updated TAM Plan. Presentation of a PTA Safety Plan.

ENHANCED MOBILITY OF SENIORS & INDIVIDUALS WITH DISABILITIES (5310)

Task	Description	Estimated Cost	100% FTA – 5310	0% Local Match
	Enhanced Mobility of Seniors & Individuals with Disabilities	\$5,000.00	\$5,000.00	\$0.00

PURPOSE

To utilize the annual 5310 grant to meet the transportation needs of older adults and people with disabilities when the transportation service provided is unavailable, insufficient, or inappropriate to meeting these needs through discretionary funding.

METHODOLOGY

- Select subrecipient projects for enhanced mobility of seniors and individuals with disabilities for funding.
- Develop decision-making process based on the regional HSTP that is formula-based, competitive, and available to private non-profit organizations, and/or operators of public transportation subrecipients.
- Provide and monitor the 5310 discretionary funds.

SCHEDULE

This task will be completed incrementally throughout the entire FY 2025-26. The start date is July 1, 2025, and the completion date is June 30, 2026.

WORK PRODUCT

Implementation of current Lake Charles Transit System Study (2018) recommendations, such as transit route improvements. Display of updated TAM Plan. Presentation of a PTA Safety Plan.

SECTION C: REGIONAL MOBILITY MANAGEMENT

REGIONAL MOBILITY MANAGEMENT TASKS SUMMARY:

Lake Charles Metropolitan Planning Organization (LCMPO)					
Task	Responsible Entity	Description	Estimated Cost	80% FTA - 5303	20% Local Match
1	<u>LCMPO Staff:</u> Mike Hollier Jamie Gaines Brittany Shirley <u>Auditor</u> Consultant	Administration	\$35,000.00	\$28,000.00	\$7,000.00
2	<u>LCMPO Staff:</u> Mike Hollier Jamie Gaines Michael Bernard Harris Quadir	Short-Term Mobility Planning	\$20,000.00	\$16,000.00	\$4,000.00
3	<u>LCMPO Staff:</u> Mike Hollier Jamie Gaines	Coordinated Activities w/ Regional Agencies	\$17,500.00	\$14,000.00	\$3,500.00
4	<u>LCMPO Staff:</u> Mike Hollier Jamie Gaines Michael Bernard Harris Quadir	Implementation of Mobility Improvement Projects	\$27,500.00	\$22,000.00	\$5,500.00
TOTAL			\$100,000.00	\$80,000.00	\$20,000.00

TASK 1: ADMINISTRATION

Task	Description	Estimated Cost	80% FTA - 5303	20% Local Match
1	Administration	\$35,000.00	\$28,000.00	\$7,000.00

PURPOSE

The development, review, management, and reporting of the Coordinated Human Services Transportation/Transit (CHSTP/Transit) planning components for the LCMPO in the 5-parish Southwest Louisiana region. This includes preparation for meetings, development, and monitoring of UPWP FY2025-26, administrative reporting activities, i.e., requisitions, and progress reports.

METHODOLOGY

- Perform duties required to effectively administer the work program, such as general administration, fiscal management, personnel management, audit requirements, etc.
- Comply with FTA and DOTD contracts; prepare written task progress and financial reports.
- Prepare the Unified Planning Work Program (UPWP) for the next immediate fiscal year, depicting work tasks scheduled to be accomplished during that period.
- Attend appropriate SWLA-RPC/LCMPO board meetings, as well as mobility management training and conferences, not to exceed \$1,500 in FY2025-26.
- Purchase and maintenance of staff equipment, software, professional licenses, and cybersecurity insurance, not to exceed \$2,500 in FY2025-26.
- Complete annual audit conducted by Scalisi, Meyers & White, CPA, (APC), a consultant.
- Maintain CHSTP/Transit committee in good status.
- Prepare certification documentation requested by state/federal agencies.

SCHEDULE

This task will be completed incrementally throughout the entire FY 2025-26. The start date is July 1, 2025, and the completion date is June 30, 2026.

WORK PRODUCT

Administrative processes necessary to conduct the work program in a timely and efficient manner; a planning process, including UPWP which meet the requirements of Section 134 (Title 23, U.S. Code) and Section 53032 (Title 49, U.S. Code). Staff facilitation of CHSTP/Transit meetings.

TASK 2: SHORT-TERM MOBILITY PLANNING

Task	Description	Estimated Cost	80% FTA - 5303	20% Local Match
2	Short-Term Mobility Planning	\$20,000.00	\$16,000.00	\$4,000.00

PURPOSE

To monitor and collect regional mobility area characteristics and factors affecting human services transportation and transit, such as socioeconomic, community and land use data, transportation system data, as well as natural, physical, and human environmental concerns and issues. To ensure the compliance of transit properties with the Clean Air Act Amendments of 1990, and to mitigate the impacts of the transit system on air quality. Currently, the LCMPO is classified as an attainment area.

METHODOLOGY

- Maintain metrics and data as an approach to meeting performance measures.
- Utilize in-house GIS team to project population distribution and growth areas.
- Identify population centers requiring additional transportation.
- Review and update demographic and employment forecasts, paying attention to mobility needs.

SCHEDULE

This task will be completed incrementally throughout the entire FY 2025-26. The start date is July 1, 2025, and the completion date is June 30, 2026.

WORK PRODUCT

Locally derived information base, including detailed studies, indicating the direction of growth most suitable for the human services transportation and transit system and includes maps and transit planning data. Updated hardcopy and digital map, charts, and tables displaying census tract blocks denoting the location of transit dependent or choice riders.

TASK 3: COORDINATED ACTIVITIES WITH REGIONAL AGENCIES

Task	Description	Estimated Cost	80% FTA - 5303	20% Local Match
3	Coordinated Activities w/ Regional Agencies	\$17,500.00	\$14,000.00	\$3,500.00

PURPOSE

To ensure coordination with rural and elderly human services transportation and transit agencies within the SWLA-RPC 5-parish Southwest Louisiana region.

METHODOLOGY

- Facilitate CHSTP/Transit meetings.
- Coordinate with human services transportation and transit agencies on their needs.
- Assist in resolving other unmet operational needs.
- Maintain the CHSTP/Transit plan document with member activities.
- Assessed potential for coordinating centralized call station and advertising on transit services.
- Provided the Cameron Council on Aging a letter of support for their Federal Transit Administration 5311 grant application for FY 25-26.
- Provided the Calcasieu Parish Public Transit a letter of support for their Federal Transit Administration 5311 grant application for FY 25-26.
- Evaluated transit support in three "5 Page Comprehensive Plans" In local jurisdictions.

SCHEDULE

This task will be completed incrementally throughout the entire FY 2025-26. The start date is July 1, 2025, and the completion date is June 30, 2026.

WORK PRODUCT

Facilitation of CHSTP/Transit meetings and update of CHSTP/Transit document.

TASK 4: IMPLEMENTATION OF MOBILITY IMPROVEMENT PROJECTS

Task	Description	Estimated Cost	80% FTA - 5303	20% Local Match
4	Implementation of Mobility Improvement Projects	\$27,500.00	\$22,000.00	\$5,500.00

PURPOSE

To provide comprehensive assessment of use of technology to advance rural and elderly human services transportation and transit operations.

METHODOLOGY

- Assess how micro-transit system vehicles and region-wide or small area system could be utilized for human services transportation and transit agency needs.
- Advance efforts to implement a region-wide cloud-based scheduling app, in place of a call center, for human services transportation and transit agencies.

SCHEDULE

This task will be completed incrementally throughout the entire FY 2025-26. The start date is July 1, 2025, and the completion date is June 30, 2026.

WORK PRODUCT

Plans for implementing micro-transit and cloud-based scheduling app, along with any other relevant technologies.

SECTION E: FEDERAL HIGHWAY ADMINISTRATION (FHWA)

FHWA TASKS SUMMARY

Lake Charles Metropolitan Planning Organization (LCMPO)					
Task	Responsible Entity	Description	Estimated Cost	80% FHWA-PL	20% Local Match
1	<u>LCMPO Staff:</u> Mike Hollier Jamie Gaines Michael Bernard Brittany Shirley Auditor Consultant	Administration	\$95,000.00	\$76,000.00	\$19,000.00
2	<u>LCMPO Staff:</u> Mike Hollier Jamie Gaines Michael Bernard	General Development and Comprehensive Planning	\$95,000.00	\$76,000.00	\$19,000.00
3	<u>MPO Staff:</u> Mike Hollier Jamie Gaines Michael Bernard Steve Jiles Tim Conner	Transportation Improvement Program	\$50,000.00	\$40,000.00	\$10,000.00
4	<u>MPO Staff:</u> Mike Hollier Jamie Gaines Michael Bernard Steve Jiles Tim Conner	Safety	\$12,000.00	\$9,600.00	\$2,400.00
5	<u>MPO Staff:</u> Mike Hollier Jamie Gaines Michael Bernard Steve Jiles Tim Conner	Long Range Transportation Plan/Metropolitan Transportation Plan	\$76,113.00	\$60,890.40	\$15,222.60
6	<u>LCMPO Staff:</u> Jamie Gaines Erin Whidden Taylor Lowe	Public Participation	\$31,550.75	\$25,240.60	\$6,310.15
7	<u>MPO Staff:</u> Mike Hollier Jamie Gaines Michael Bernard Steve Jiles Tim Conner	Systems Planning	\$125,000.00	\$100,000.00	\$25,000.00
Total			\$484,663.75	\$387,731.00	\$96,932.75
COMPLETE STREETS					
Task	Responsible Entity	Description	Estimated Cost	100% FHWA-PL	Local Match
8	<u>MPO Staff:</u> Mike Hollier Jamie Gaines	Complete Streets	\$8,449.00	\$8,449.00	\$0.00
Total			\$8,449.00	\$8,449.00	\$0.00
LCMPO and CS Totals			\$493,112.75	\$396,180.00	\$96,932.75

TASK 1: ADMINISTRATION

Task	Description	Estimated Cost	80% FHWA-PL	20% Local Match
1	Administration	\$95,000.00	\$76,000.00	\$19,000.00

PURPOSE

To manage the transportation planning process on a continual basis, including program administration, development, review, and reporting. To provide anticipated staff development, and an annual single audit.

METHODOLOGY

- Perform duties required to effectively administer day-to-day operations of the LCMPO, such as general administration, fiscal and grant management, personnel management, audit requirements, continued coordination of public meetings, and LCMPO Committees.
- Policy and program implementation.
- Financial management of federal grants.
- Oversight of planning activities, including coordination of all work under UPWP.
- UPWP development, maintenance, and monitoring.
- Attend appropriate SWLA-RPC/LCMPO board meetings, as well as MPO management trainings and conferences, not to exceed \$2,500 in FY2025-26.
- Purchase and maintenance of staff equipment, software, professional licenses, and cybersecurity insurance, not to exceed \$5,000 in FY2025-26.
- Coordinating and hosting public meetings, including Technical and Policy Committees.
- Preparation of FHWA progress reports.
- Complete annual audit conducted by Scalisi, Meyers & White, CPA, (APC), a consultant.
- Prepare certification documentation requested by state/federal agencies, such as Title VI plan, Joint Certification Determination, etc.

SCHEDULE

This task will be completed incrementally throughout the entire FY 2025-26. The start date is July 1, 2025, and the completion date is June 30, 2026.

WORK PRODUCT

A finalized and updated Unified Planning and Work Program. Completed meetings with minutes to record the dialogue and actions. Attendance and regular and one-time meetings, workshops, trainings, and conferences. Review and submittal of payroll processing, requisitions, and progress reports.

TASK 2: GENERAL DEVELOPMENT AND COMPREHENSIVE PLANNING

Task	Description	Estimated Cost	80% FHWA-PL	20% Local Match
2	General Development and Comprehensive Planning	\$95,000.00	\$76,000.00	\$19,000.00

PURPOSE

To monitor area travel characteristics and factors affecting travel such as socioeconomic, community and land use data, transportation system data, and natural, physical, and human environmental concerns and issues. To generate ArcGIS mapping products through in-house collection and analysis.

METHODOLOGY

- Validate data used in preparing other existing modal plans for providing input to the transportation plan.
- Monitor functional classified roadway networks.
- Project population distribution and growth areas via ArcGIS database.
- Identify population centers requiring additional transportation.
- Assess 2020 Census data.
- Review and update demographic and employment forecasts, paying attention to MPA needs.
- Identify complete streets infrastructure gaps, especially as it relates to short trip generation/attraction, i.e., sidewalk, bicycle, and transit accessibility.
- Monitor air quality data.

SCHEDULE

This task will be completed incrementally throughout the entire FY 2025-26. The start date is July 1, 2025, and the completion date is June 30, 2026.

WORK PRODUCT

Generate ArcGIS maps for various tasks. Provided ADT at the request of stakeholders. Assess 2020 U.S. Census data, along with other demographic data, including environmental justice related elements.

TASK 3: TRANSPORTATION IMPROVEMENT PROGRAM DEVELOPMENT

Task	Description	Estimated Cost	80% FHWA-PL	20% Local Match
3	Transportation Improvement Program	\$50,000.00	\$40,000.00	\$10,000.00

PURPOSE

To ensure the development and maintenance of the Transportation Improvement Program (TIP). This will include the implementation of transportation projects taken from a logical staged improvement list contained in the Metropolitan Transportation Plan (MTP). Ensuring that the TIP meets the federal requirements for air quality conformity, financial constraint, and environmental justice. Perform technical analysis on projects proposed for inclusion in the TIP and MTP. Develop Annual List of Obligated Projects (ALOP).

METHODOLOGY

- Maintain the TIP based on the MTP with input from the DOTD, affected local government bodies, and the public with attention to environmental justice issues.
- Monitor air quality conformity status of TIP.
- Perform technical analysis at the project level to determine compatibility, usefulness, and financial feasibility when considered for inclusion in the TIP.
- Create a selection process for carbon reduction projects.
- Support comprehensive data collection for development of Traffic Analysis Zones.
- Develop the FY2027-30 TIP with input from DOTD, affected local government bodies, and the public.

SCHEDULE

This task will be completed incrementally throughout the entire FY 2025-26. The start date is July 1, 2025, and the completion date is June 30, 2026. The Annual List of Obligated Projects will be completed no later than December 28, 2025.

WORK PRODUCT

A well maintained and updated TIP FY 2023-26, which meets the short- term goals of the local area, is financially constrained, addresses environmental justice, as well as air quality concerns, and is supported by a broad public participation process. Complete a new Annual List of Obligated Projects. Develop intergovernmental agreements to integrate data gathering. Complete the selection process for carbon reduction projects.

TASK 4: TRANSPORTATION SAFETY PLANNING

Task	Description	Estimated Cost	80% FHWA-PL	20% Local Match
4	Transportation Safety Planning	\$12,000.00	\$9,600.00	\$2,400.00

PURPOSE

To reduce crashes on public roads in the Metropolitan Planning Area (MPA) and reduce fatalities and serious injuries by collaborating and integrating an approach that brings together safety partners to leverage resources for a common safety goal and to identify opportunities to address safety performance.

METHODOLOGY

- Coordination with the Southwest Louisiana Safety Coalition participating in regular coalition and law enforcement meetings.
- ITS Integration with proposed Traffic Management Center supporting the MPA.
- Develop and maintain partnerships with local and state stakeholders.
- Identification of future transportation safety needs throughout Metropolitan Planning Area (MPA).
- Enhancing and expanding current traffic monitoring and coordination among area governments and agencies to assist in mitigating actions on recent crashes by integrating Intelligent Transportation Systems (ITS).

SCHEDULE

This task will be completed incrementally throughout the entire FY 2025-26. The start date is July 1, 2025, and completion date is June 30, 2026.

WORK PRODUCT

Identification of future transportation safety needs throughout Metropolitan Planning Area (MPA). Support previous MPA-wide traffic safety plan.

TASK 5: LONG RANGE TRANSPORTATION PLAN/METROPOLITAN TRANSPORTATION PLAN

Task	Description	Estimated Cost	80% FHWA-PL	20% Local Match
5	Long Range Transportation Plan/ MTP Development	\$76,088.00	\$60,890.40	\$15,222.60

PURPOSE

Implementation of 2050 Metropolitan Transportation Plan (MTP), a 25-year horizon of twenty-two (22) proposed transportation projects. Current and long-range transportation improvements will be tied to and integrated with local planning commission comprehensive plans centered on forty-five MTP adopted Designated Arterial Corridors utilizing twenty-two MPO adopted planning factors, multiple revenue sources, and direct continuous public information and participation through established Corridor Coteries.

METHODOLOGY

- Apply ten (10) federal planning factors to MTP projects as they apply to the 25-year forecast:
 - Support the economic vitality of the MPA, by enabling global competitiveness, productivity, and efficiency.
 - Increase the safety of transportation systems for motorized and non-motorized users.
 - Increase the security of the transportation systems for motorized and non-motorized users.
 - Increase accessibility and mobility of people and freight.
 - Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns.
 - Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.
 - Promote efficient system management and operation.
 - Emphasize the preservation of the existing transportation system.
 - Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation.
 - Enhance travel and tourism.
- Apply twelve (12) local federal planning factors to MTP projects as they apply to the 25-year forecast:
 - Promote efficient system management using underground utilities.
 - Improve interconnectivity of roadways.
 - Enhance visibility with roadway lighting.
 - Enhance the use of signage to support the flow of traffic, provide direction and aid in navigation.
 - Increase safe and convenient multimodal travel options.
 - Improve access management by planning safe and effective use of adjoining roadways.
 - Preservation of local heritage and culture within the MPA.

- Improving maximum traffic flow to accommodate roadways.
- Funding maintenance of roadways.
- Aligning roads in visually aesthetic manners.
- Planning for necessary right-of-way, including utility and private property.
- Funding options, including stakeholder commitment.
- Facilitate development and preparation of comprehensive Designated Arterial Corridor Plans addressing all modes of transportation and Planning Factors in coordination and cooperation with local jurisdictions planning commissions.
- Approve Memorandums of Understanding in coordination with local planning commissions and the MPO for integrating transportation plans.
- Collaborate with local stakeholders to update 900-1200 Traffic Analysis Zones for demographic and population data.
- Run the Travel Demand Model for each proposed transportation improvement for a cost/benefit analysis for use in the 2050 MTP final plan, as well as any future Designated Corridor Plan projects impact analysis.
- Assess all funding alternative options in selecting transportation improvements in Designated Arterial Corridor Plans in addition to standard MPO resources.
- Identify, assess, and maintain a transportation improvement priority list for the Metropolitan Planning Area.

SCHEDULE

The adoption of the 2050 MTP was March 10, 2025. Updates will be continuous through June 30, 2025.

WORK PRODUCT

A current and long-range inventory and schedule of transportation improvements maintained and updated in the Metropolitan Transportation Plan with a horizon and up-to-date assumptions. Forty-five (45) initiated Designated Arterial Corridor Plans developed in cooperation and coordination with the planning commission of local jurisdictions utilizing intergovernmental agreements.

TASK 6: PUBLIC PARTICIPATION

Task	Description	Estimated Cost	80% FHWA-PL	20% Local Match
6	Public Participation	\$31,550.75	\$25,240.60	\$6,310.15

PURPOSE

To implement the public participation program during the development of the UPWP, TIP, as well as other regular planning processes including the development of a Complete Streets Plan. To provide a Citizen's Guide to Transportation Planning and planning updates through media and the SWLA-RPC website.

METHODOLOGY

- Maintain up-to-date snapshot of community interests regarding transportation (all modes).
- Continuous review and updates to the LCMPO Public Participation Plan on or through June 30, 2026.
- Implement actions set forward in LCMPO Public Participation Plan document, such as attend or facilitate public events, communicate via local media, and engage via social media to increase outreach, by completion date of June 30, 2026.
- Maintain up-to-date strategies for readdressing technology and media as a means for public outreach.

SCHEDULE

This task will be completed incrementally throughout the entire FY 2025-26. The start date is July 1, 2025, and anticipated completion date is December 31, 2025. Updates will be continuous through June 30, 2026.

WORK PRODUCT

Planning documents and a webpage available to the public in a continuous, coordinated, and comprehensive manner. An informed and engaged public.

TASK 7: SYSTEMS PLANNING

Task	Description	Estimated Cost	80% FHWA-PL	20% Local Match
7	Systems Planning	\$125,000.00	\$100,000	\$25,000

PURPOSE

To provide recurring planning studies/projects for the LCMPO to address multimodal concerns regarding performance measures, pedestrian, bicycle, roundabouts, system preservation, Intelligent Transportation Systems (ITS), automobile, and freight movement, as well as Transportation Demand Management, and transportation disadvantaged planning.

METHODOLOGY

- Use data to assist continued, coordinated, and comprehensive planning.
- Assess system routes by monitoring impacts from current area developments.
- Identify location, extent, and intensity of performance needs or deficiencies for PM2 (pavement and bridges) and PM3 (Interstate/Non-Interstate travel time reliability and freight truck time reliability), while collecting data and evaluating potential impacts of scenarios, programs, or projects using NPMRDS and FUGRO, so the LCMPO and state achieve targets and make data- driven investments.
- Coordinate actionable transportation planning for mode alternatives in the urbanized and surrounding area (Complete Streets).
- Update and monitor Intelligent Transportation System (ITS) activities.
- Develop and update system preservation plan on or before June 30, 2026.
- Planning and program system analysis for the following topics: Congestion, bicycle/ pedestrian, arterial corridor study, and designated safety locations analysis.

SCHEDULE

This task will be completed incrementally throughout the entire FY 2025-26. The start date is July 1, 2025, and the completion date is June 30, 2026.

WORK PRODUCT

Continued development of special focus area plans for LCMPO-wide bike/ped, freight, corridors, roundabouts, systems preservation, ITS, designated safety locations, and congestion, plus an updated report on PM2 and PM3.

TASK 8: COMPLETE STREETS

COMPLETE STREETS				
Task	Description	Estimated Cost	100% FHWA-PL	0% Local Match
8	Complete Streets Planning	\$8,449.00	\$8,449.00	\$0.00

PURPOSE

To provide planning activities to increase safe and accessible options for multiple travel modes for people of all ages and abilities within the Metropolitan Planning Area.

METHODOLOGY

- Represent Louisiana Metropolitan Planning Organizations on DOTD Complete Streets Council.
- Focus on planning and developing streets and networks that prioritize safety, comfort, and connectivity to destinations for all people who use the street network throughout the MPA.
- Incorporate Complete Streets design applications in the development of MTP Designated Arterial Corridor Plans.
- Coordinate actionable Complete Streets implementation schedules in each of the Designated Arterial Corridor Plans.
- Expand and enhance Complete Streets planning beyond roadway right-of-way to entirety of geography of the Designated Arterial Corridor boundaries as adopted to a framework for Complete Corridors.
- Include multi-modal transportation alternatives in the evaluation of Complete Streets applications in each of the MTP Designated Arterial Corridor Plans.
- Establish Complete Streets Performance Measures for each Designated Arterial Corridor Plan.
- Develop and implement planning on complete corridors, prioritizing all road users and considering all transportation modes (walking, biking, transit, driving) when designing and operating streets, to create a network that balances access, mobility, and safety for all users, regardless of their age, ability, or mode of transportation.

SCHEDULE

This task will be completed incrementally throughout the entire FY 2025-26. The start date is July 1, 2025, and will continue into FY 2026-27.

WORK PRODUCT

Inventory of current Complete Street conditions within each of the MTP Designated Arterial Corridors and specific design and infrastructure components needed for a comprehensive Complete Corridor Plan.

SECTION F: SUPPLEMENTAL LCMPO PLANNING – FOR INFORMATION ONLY

SUPPLEMENTAL LCMPO PLANNING TASKS SUMMARY

Lake Charles Metropolitan Planning Organization (LCMPO)					
Task	Responsible Entity	Description	Estimated Cost	80% FHWA-STP (H.014741)	20% Local Match
1	<u>LCMPO Staff:</u> Mike Hollier Jamie Gaines Brittany Shirley <u>Auditor</u> Consultant	Administration	\$40,000.00	\$32,000.00	\$8,000.00
2	<u>LCMPO Staff:</u> Mike Hollier Jamie Gaines Michael Bernard Steve Jiles Tim Conner	I-10/I-210 Coordination	\$60,000.00	\$48,000.00	\$12,000.00
3	<u>MPO Staff:</u> Mike Hollier Jamie Gaines Steve Jiles Tim Conner	Major Thoroughfare Network	\$40,000.00	\$32,000.00	\$8,000.00
4	<u>LCMPO Staff:</u> Mike Hollier Jamie Gaines Michael Bernard Justin Habetz	Regional GIS Integration, Coordination Management and Electronic Traffic Count Network	\$50,000.00	\$40,000.00	\$10,000.00
5	<u>MPO Staff:</u> Mike Hollier Jamie Gaines Steve Jiles Tim Conner	Project Resiliency	\$40,000.00	\$32,000.00	\$8,000.00
6	<u>MPO Staff:</u> Mike Hollier Jamie Gaines Michael Bernard Steve Jiles Tim Conner	Value Capture Mechanisms for Public Transportation Investments	\$40,000.00	\$32,000.00	\$8,000.00
7	<u>MPO Staff:</u> Mike Hollier Jamie Gaines Erin Whidden Taylor Lowe	Website Design and Development	\$35,000.00	\$28,000.00	\$7,000.00
8	<u>MPO Staff:</u> Mike Hollier Jamie Gaines Erin Whidden Taylor Lowe	Long Range Transportation Plan Website Design and Development	\$45,000.00	\$36,000.00	\$9,000.00
TOTAL			\$350,000	\$280,000	\$70,000

TASK 1: ADMINISTRATION

Task	Description	Estimated Cost	80% FHWA-STP (H.014741)	20% Local Match
1	Administration	\$40,000.00	\$32,000.00	\$8,000.00

PURPOSE

To integrate comprehensive design, funding, and implementation over time between and among federal, state, and local governments. To facilitate and attend extensive and intensive meetings between and among jurisdictional stakeholders in the region requires an accelerated level of meetings and coordination with local agencies, divisions, departments, and governments, all of which brings expertise, policies, and regulatory authority to protect and enhance the Integrity of Improvements identified. Utilize personnel, travel/transportation, communication, materials, and supplies to achieve an advanced integrated MPO program for implementation.

METHODOLOGY

- Perform duties required to effectively administer the work program, such as general administration, fiscal management, personnel management, audit requirements, etc.
- Comply with FHWA and DOTD contracts; prepare written task progress and financial reports.
- Prepare the Unified Planning Work Program (UPWP) for the next immediate fiscal year, depicting work tasks scheduled to be accomplished during that period.
- Attend appropriate SWLA-RPC/LCMPO board and policy committee meetings, as well as transportation trainings and conferences, not to exceed \$1,500 in FY2025-26.
- Purchase and maintenance of staff equipment, software, professional licenses, and cybersecurity insurance, not to exceed \$2,500 in FY2025-26.
- Complete annual audit conducted by Scalisi, Meyers & White, CPA, (APC), a consultant.
- Prepare certification documentation requested by state/federal agencies.

SCHEDULE

This task will be completed incrementally throughout the entire FY 2025-26. The start date is July 1, 2025, and the completion date is June 30, 2026.

WORK PRODUCT

Administrative processes necessary to conduct the work program in a timely and efficient manner; a planning process, including UPWP which meet the requirements of Section 134 (Title 23, U.S. Code) and Section 53032 (Title 49, U.S. Code). Staff facilitation of TAC and TPC meetings.

TASK 2: I-10/I-210 COORDINATION

Task	Description	Estimated Cost	80% FHWA-STP (H.014741)	20% Local Match
2	I-10/I-210 Coordination	\$60,000.00	\$48,000.00	\$12,000.00

PURPOSE

To monitor and collect data, studies and plans for the two major highway links in the region cover a 35-year timeline and develop specific recommendations. To reevaluate, identify specific improvements and realistic cost estimates and coordinate with local, state, and federal governments, as well as integrate with both 2050 Metropolitan Transportation Plan proposals for a North and South Loop.

METHODOLOGY

- Regular comprehensive network model review of planned and scheduled roadway Improvements and effects on 1-10 and 1-210 congestion.
- A coordinated sequence of practical improvements among federal, state, and local governments for both 1-10 and 1-210 with realistic cost estimates.
- Analysis of revenue streams from federal, state, and local resources that may reasonably be anticipated for each identified Improvement.
- Development of an intergovernmental agreement between and among state DOTO, MPO and local governments on common amenities affecting the 1-10 and 1-210 roadways.
- Review and update projected cost-of-living index changes on scheduled improvement costs by MPO staff for both 1-10 and 1-210 and North and South Loops once every two years.

SCHEDULE

This task will be completed incrementally throughout the entire FY 2025-27. The start date is July 1, 2025, and the completion date is June 30, 2027.

WORK PRODUCT

A locally derived review and analysis of tolls, capacity improvements, as well as on and off ramps, lighting, and communication technology for future design options, costs and funding mechanisms.

TASK 3: MAJOR THOROUGHFARE NETWORK

Task	Description	Estimated Cost	80% FHWA-STP (H.014741)	20% Local Match
3	Major Thoroughfare Network	\$40,000.00	\$32,000.00	\$8,000.00

PURPOSE

To inventory formally adopted local plans for transportation components and build a regional thoroughfare network tangent to the adopted local plans for transportation components.

METHODOLOGY

- Network meetings with all jurisdictions within and adjacent to the Metropolitan Planning Area for regional coordination of local comprehensive plans and plan development.
- Complete local "5 Page Comprehensive Plans" currently in various stages of preparation and review with Transportation Elements (City of Westlake, City of Sulphur, Calcasieu Parish, and Town of Iowa).
- Collecting existing land use and transportation plans from all local public agencies
- Collecting data on plans and projects set to bid within the next five years.

SCHEDULE

This task will be completed incrementally throughout the entire FY 2025-26. The start date is July 1, 2025, and the completion date is June 30, 2026.

WORK PRODUCT

Incorporate transportation element of local "5 Page Comprehensive Plans" with Transportation Elements (City of Lake Charles, City of Westlake, City of Sulphur, Calcasieu Parish, and Town of Iowa) into the 2050 Metropolitan Transportation Plan. Develop an Integrated Major Thoroughfare Network Map for the MPO Area.

TASK 4: REGIONAL GIS INTEGRATION, COORDINATION MANAGEMENT AND ELECTRONIC TRAFFIC COUNT NETWORK

Task	Description	Estimated Cost	80% FHWA-STP (H.014741)	20% Local Match
4	Regional GIS Integration, Coordination Management and Electronic Traffic Count Network	\$50,000.00	\$40,000.00	\$10,000.00

PURPOSE

To coordinate with local partners in the Lake Charles Region to maintain and update the roadway data that has been collected by DOTD; gather additional local GIS roadway data from local governments; and integrate this data into the DOTD-defined schema for use in the LA-DOTD's Open Data Portal.

METHODOLOGY

Utilize existing and update roadway data to coordinate asset management programs and resiliency efforts throughout the MPO Area. Staff will use this data to identify and preserve regional assets to minimize lifecycle cost. This will result in an improved state of good repair and ultimately enhance the region's assets to mitigate impacts of natural disasters within the MPO Area (an overabundance of which has been experienced over the past five years). This work will be complementary to the 2050 Long Range Metropolitan Transportation Plan, and will include:

- Continue update roadway locations and characteristics pivotal to the development of the MPO Travel Demand Model (TDM), Congestion Management Process (CMP), which are pertinent to the 2050 Metropolitan Transportation Plan (MTP).
- Coordinate asset management planning efforts with local public agencies for federal-aid eligible roads within the MPA.
- Coordinate with DOTD (Section 21) to integrate local data collection and updates into the state defined schema and upload it into DOTD's GIS System for use in the Open Data Portal.
- Coordinate long range planning efforts with the Regional GIS and Watershed Initiative.
- Coordinate local stakeholders in evaluation, development, and implementation feasibility of a TMC for the Lake Charles Metropolitan Planning Area (MPA).
- Create and maintain a database and web-based map of traffic count data collected for the MPO and regional Travel Demand Model, in coordination with DOTD efforts to meet federal requirements on roadway data collection.
- Develop a traffic count website to gather and share traffic count information for the region from DOTD and local entities.
- Analyze a virtual automated system to reduce labor needed for pneumatic tubes for traffic counting. A process will be developed to collect data and post to the traffic count website

SCHEDULE

This task will be completed incrementally throughout the entire FY 2025-26. The start date is July 1, 2025, and the completion date is June 30, 2026.

WORK PRODUCT

A web-based traffic count platform to interface and display count data. Count data will be geocoded into the website with a Lat/Long and database for each count, including chronological listings, as available.

TASK 5: PROJECT RESILIENCY

Task	Description	Estimated Cost	80% FHWA-STP (H.014741)	20% Local Match
5	Project Resiliency	\$40,000.00	\$32,000.00	\$8,000.00

PURPOSE

To analyze drainage and watershed data on regionally significant transportation improvements initiated through the MPO process to incorporate resiliency throughout the transportation short-range, long-range and beyond plans.

METHODOLOGY

Staff will coordinate with the Louisiana Watershed Initiative (LWI) specifically in Region 4 to develop a resilient transportation system that includes:

- Mapping of flood data and MPO and regionally significant infrastructure projects.
- Coordinate with the LWI Region 4 Coalition Policy Council and Technical Advisory Committee on planning activities as it relates to transportation facilities.

SCHEDULE

This task will be completed incrementally throughout the entire FY 2025-26. The start date is July 1, 2025, and the completion date is June 30, 2026.

WORK PRODUCT

A web-based project resiliency platform to interface and display drainage and watershed data on regionally significant transportation improvements.

TASK 6: VALUE CAPTURE MECHANISMS FOR PUBLIC TRANSPORTATION INVESTMENTS

Task	Description	Estimated Cost	80% FHWA-STP (H.014741)	20% Local Match
6	Value Capture Mechanisms for Public Transportation Investments	\$40,000.00	\$32,000.00	\$8,000.00

PURPOSE

To evaluate and research potential options for value capture resources that may be applied to both short range and long-range transportation improvement programs and work with local stakeholders that have authority to apply regulatory requirements that secure value capture methodologies as an alternative resource to funding transportation public investments.

METHODOLOGY

Staff will develop, select and implement the FHWA Everyday Counts Value Capture Initiative, in conjunction with statewide efforts and local options identified and adopted through:

- Outreach to local officials on the benefits of incorporating value capture techniques into transportation improvements.
- Continuing education on value capture policies to the greater Lake Charles and Calcasieu Parish communities.
- Coordination and facilitation of workshops on value capture techniques throughout the state and in Southwest Louisiana specifically.
- Identification of value capture techniques for each regionally significant transportation project approved in the MPA.
- Preparation and adoption of "Tripartite Agreements" on each regionally significant MPO project.

SCHEDULE

This task will be completed incrementally throughout the entire FY 2025-26. The start date is July 1, 2025, and the completion date is June 30, 2026.

WORK PRODUCT

Results of land value capture and potential development impact fees generated by transportation infrastructure investments, as well as cooperative funding agreements, policy documents, and implementation plans.

TASK 7: WEBSITE DESIGN AND DEVELOPMENT

Task	Description	Estimated Cost	80% FHWA-STP (H.014741)	20% Local Match
7	Website Design and Development	\$35,000.00	\$28,000.00	\$7,000.00

PURPOSE

To continue to enhance the LCMPO website to clearly communicate transportation plans, improvement options, and qualifications for public participation and consideration.

METHODOLOGY

Staff will significantly expand and enhance the MPO website to include:

- New additional reference capacity.
- New public input options and surveys.
- New content and asset development.
- New MPO transportation project maps.
- New MPO 2050 Metropolitan Transportation Plan.
- New Integrated Transportation Improvement Project maps.
- New search engine optimization and web marketing techniques.
- New transportation network system preservation maps.

SCHEDULE

This task will be completed incrementally throughout the entire FY 2025-26. The start date is July 1, 2025, and the completion date is June 30, 2026.

WORK PRODUCT

An enhanced platform to clearly communicate transportation plans and improvement options and qualifications for public participation and consideration.

TASK 8: LONG RANGE TRANSPORTATION PLAN WEBSITE DESIGN AND DEVELOPMENT

Task	Description	Estimated Cost	80% FHWA-STP (H.014741)	20% Local Match
8	Long Range Transportation Plan Website Design and Development	\$45,000.00	\$36,000.00	\$9000.00

PURPOSE

To develop a platform to provide a pragmatic and comprehensive integrated network of transportation projects approved and adopted into the LCMPO 2050 Metropolitan Transportation Plan (MTP) and needed and desired by the public, staff, MPO Technical Advisory Committee, MPO Transportation Policy Committee and other stakeholders in the MPO Area.

METHODOLOGY

Comprehensive, coordination, cooperation, and consensus on identifying and adopting regionally significant transportation improvements is the fundamental focus of the new MTP. Staff will specifically integrate value capture funding resources, implementation authorities, and cooperative endeavor agreements to protect the integrity of the planning and implementation process for the long term into the 2050 MTP website:

- Identification of stakeholder responsibilities on each adopted transportation project.
- Website illustration of each regionally significant MPO project.
- Constant review and update of data, design and implementation of each regionally significant project.

SCHEDULE

This task will be completed incrementally throughout the entire FY 2025-26. The start date is July 1, 2025, and the completion date is June 30, 2026.

WORK PRODUCT

An enhanced platform to clearly communicate long-range transportation plans and improvement options and qualifications for public participation and consideration.

UPWP TASK MATRIX

(FAST ACT PLANNING FACTORS)

FEDERAL PLANNING FACTORS										
	1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.	2. Increase the safety of the transportation system for motorized and non-motorized users.	3. Increase the security of the transportation system for motorized and non-motorized users.	4. Increase the accessibility and mobility of people and for freight.	5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns.	6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.	7. Promote efficient system management and operation.	8. Emphasize the preservation of the existing transportation system.	9. Improve the resiliency and reliability of the transportation systems and reduce or mitigate stormwater impacts of surface transportation.	10. Enhance Travel and Tourism.
A	LCMPO FTA Tasks									
1	◆			◆	◆	◆	◆	◆		◆
2	◆	◆	◆	◆	◆	◆	◆	◆		
3		◆	◆	◆	◆	◆	◆	◆		◆
4	◆	◆	◆	◆	◆	◆	◆	◆		◆
5	◆	◆	◆	◆	◆	◆	◆	◆		◆
B	LCMPO FHWA Tasks									
1	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆
2	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆
3	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆
4	◆	◆	◆	◆	◆			◆		◆
5	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆
6	◆									
7	◆				◆	◆	◆	◆	◆	◆
8	◆	◆	◆	◆	◆	◆	◆			◆

APPENDIX

FTA FISCAL YEAR 2025 CERTIFICATIONS AND ASSURANCES

Certifications and Assurances

Fiscal Year 2025

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature _____ Date: _____

Name _____ Authorized Representative of Applicant

AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): Southwest Louisiana Regional Planning Commission

As the undersigned Attorney for the above-named Applicant, I hereby affirm to the Applicant that it has authority under state, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA assisted Award.

Signature  _____ Date: 3/21/25

Name Brian M. Bradford _____ Attorney for Applicant

Each Applicant for federal assistance to be awarded by FTA must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its electronic signature in lieu of the Attorney's signature within TrAMS, provided the Applicant has on file and uploaded to TrAMS this hard-copy Affirmation, signed by the attorney and dated this federal fiscal year.

TITLE VI NOTICE

The Southwest Louisiana Regional Planning Commission (SWLA-RPC) in its own capacity and acting as the designated Lake Charles Urbanized Area Metropolitan Planning Organization (LCMPO) does fully comply with Title VI of the Civil Rights Act of 1964 and related statutes, executive orders, and regulations in all programs and activities. The SWLA-RPC/LCMPO operates without regard to race, color, national origin, income, gender, age, and disability.

Prohibited by Title VI may by him/herself or by representative file a written complaint with the Louisiana Department of Transportation and Development (DOTD).

DOTD's Title VI Program Manager Cynthia Douglas may be reached via phone at 225-379-1923, or via email at cynthia.douglas@la.gov.

A complaint must be filed no later than 180 days after the date of the alleged discrimination.

The SWLA-RPC and LCMPO hold meetings which are conducted in accessible locations. Materials can be provided in accessible formats and languages other than English. If you would like accessibility or language accommodation, please contact the SWLA-RPC's Title VI coordinator:

Jamie Gaines; 337-433-1771 (phone) or by 337-433-6077 (fax).

Un traductor del idioma español estará disponible.

If you wish to attend an SWLA-RPC or LCMPO function and require special accommodations, please give the RPC at least 72 hours advance notice.

Si usted necesita la ayuda de un traductor del idioma español, por favor comuníquese con la "la familia resource center" al teléfono (337) 312-2906, cuando menos de 72 horas antes de la junta.

PUBLIC COMMENT

A notice was issued for public comments beginning April 28, 2025, and a copy of the Draft UPWP FY 2025-2026 is available [online](#).

PUBLIC COMMENTS RECEIVED: